

TOWN COUNCIL AGENDA

Regular Meeting – March 21, 2016

7:00 PM

TOWN COUNCIL CHAMBERS
Town Hall – 505 Silas Deane Highway

Pledge of Allegiance

Recording of Attendance by Town Clerk

Proclamation – 2016 National Public Health Week

Recognition of retiring Town Engineer Michael Turner

Presentation of Wethersfield's Board of Education's 2017 Requested Budget

A. PUBLIC COMMENTS

1. Hearings:

- a. Resolution Concerning an Application to the State of Connecticut to Obtain Local Capital Improvement Program Funds for Reconstruction and Paving of Dix Road Between Wolcott Hill and Ridge Road.

2. General Comments

- a. Public
- b. Council Reports
- c. Council Comments
- d. Town Manager's Report
- e. Town Clerk Communications

B. COUNCIL ACTION

The Chairman may indicate those matters of unfinished business to be considered.

1. Ordinances, Resolutions and Appointments for Action

- a. Acceptance of Resignations from Boards and Commission
- b. Appointments to Boards and Commissions
- c. Resolution Concerning an Application to the State of Connecticut to Obtain Local Capital Improvement Program Funds for Reconstruction and Paving of Dix Road Between Wolcott Hill Road and Ridge Road.

2. Unfinished Business:

- a. Reallocation of unused Capital Improvement Funds for Board of Education Projects.

3. Other Business:

- a. Dial-a-Ride grant

TOWN COUNCIL AGENDA
Regular Meeting – March 21, 2016

- b. Acceptance of a Distracted Driving Enforcement Grant for the Wethersfield Police Department.

4. Bids:

- a. Street milling bids for 2017
- b. Street paving bids for 2017
- c. Wethersfield High School Project:
 - i. Furniture for phases 4 and 5

5. Ordinances, Resolutions and Appointments for Introduction: None.

6. Minutes

- a. March 7, 2016 Regular Meeting

Citizens are able to review minutes for Town Boards and Commissions at:
<http://wethersfieldct.com> - use the Agendas and Minutes tab on the right side

7. Public Comments:

8. Adjourn.

TOWN COUNCIL AGENDA ITEM

DATE: March 4, 2016

DEPARTMENT: Public Works/Engineering

REQUESTED BY: Michael J. Turner, Town Engineer

ITEM: Resolution to request LoCIP state funding for Reconstruction of Dix Road.

JUSTIFICATION: This LoCIP funding request will seek pavement maintenance funds to maintain our funding level at desired \$1.2 million dollars.

IMPACT IF NOT APPROVED: If not approved, the result would be reduced amount of funding from the state and a reduction of roads maintained.

DEPARTMENT HEAD COMMENTS: Our Pavement Maintenance strategy is based on three different sources of funding, State LoCIP funds, State Town Aid for Roads funds, and local tax levy. LoCIP funds are a state entitlement which requires a specific application for each specific project. We have historically used LoCIP funds for road reconstruction projects such as Goff Road, Middletown Avenue, Church Street and most recently Fairlane Drive. These projects are often larger in scope than typical mill and pave projects, and often require multiple years of entitlement allocations to completely fund a project.

This year our Town budget anticipates level LoCIP and TAR funding from the state, and level funding locally in Road levy funds, therefore we recommend using the LoCIP for a road reconstruction project, Dix Road. The CIAC Paving Advisory Committee endorsed this road for reconstruction.

A resolution has been prepared for introduction and will be acted upon at a later meeting.

TOWN MANAGER COMMENTS: Concur with Mr. Tuner

ATTACHMENTS: Draft Resolutions for LOCIP application for Dix Road Reconstruction

ACTION REQUIRED: None: For hearing only.

Approved:

Town Attorney
Date:

Introduction: March 7, 2016
Public Hearing: March 21, 2016
Board Action:
Effective Date:
Moved By:
Seconded By:

RESOLUTION CONCERNING AN APPLICATION TO THE STATE OF CONNECTICUT TO OBTAIN LOCAL CAPITAL IMPROVEMENT PROGRAM FUNDS FOR RECONSTRUCTION AND PAVING OF DIX ROAD BETWEEN WOLCOTT HILL ROAD AND RIDGE ROAD.

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WETHERSFIELD that JEFF BRIDGES, TOWN MANAGER, is hereby authorized to execute for and on behalf of the TOWN OF WETHERSFIELD, a public entity established under the laws of the State of Connecticut, an application and to file it with the Office of Policy and Management for the purpose of obtaining financial assistance under the Local Capital Improvement Program. Said application shall be made to obtain financial assistance for the partial roadway reconstruction, milling and overlay of Dix Road, from Wolcott Hill Road to Ridge Road, about 4,520 feet.

PURPOSE: LoCIP Funding Request for Reconstruction of Dix Road.

PREPARED BY: Michael J. Turner, Town Engineer

PROPOSED BY: Paul Montinieri, Mayor

DATE: March 7, 2016

TOWN COUNCIL AGENDA ITEM

DATE: March 4, 2016

DEPARTMENT: Public Works/Engineering

REQUESTED BY: Michael J. Turner, Town Engineer

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DEPARTMENT HEAD COMMENTS: Our Pavement Maintenance strategy is based on three different sources of funding, State LoCIP funds, State Town Aid for Roads funds, and local tax levy. LoCIP funds are a state entitlement which requires a specific application for each specific project. We have historically used LoCIP funds for road reconstruction projects such as Goff Road, Middletown Avenue, Church Street and most recently Fairlane Drive. These projects are often larger in scope than typical mill and pave projects, and often require multiple years of entitlement allocations to completely fund a project.

This year our Town budget anticipates level LoCIP and TAR funding from the state, and level funding locally in Road levy funds, therefore we recommend using the LoCIP for a road reconstruction project, Dix Road. The CIAC Paving Advisory Committee endorsed this road for reconstruction.

A resolution has been prepared for introduction and will be acted upon at a later meeting.

TOWN MANAGER COMMENTS: Concur with Mr. Tuner

ATTACHMENTS:

- a. Draft Resolutions for LOCIP application for Dix Road Reconstruction

ACTION REQUIRED: Motion to approve the resolution concerning an application to the State of Connecticut to obtain Local Capital Improvement Program Funds for reconstruction and paving of Dix Road between Wolcott Hill Road and Ridge Road.

Approved:

Town Attorney
Date:

Introduction: March 7, 2016
Public Hearing: March 21, 2016
Board Action:
Effective Date:
Moved By:
Seconded By:

RESOLUTION CONCERNING AN APPLICATION TO THE STATE OF CONNECTICUT TO OBTAIN LOCAL CAPITAL IMPROVEMENT PROGRAM FUNDS FOR RECONSTRUCTION AND PAVING OF DIX ROAD BETWEEN WOLCOTT HILL ROAD AND RIDGE ROAD.

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WETHERSFIELD that JEFF BRIDGES, TOWN MANAGER, is hereby authorized to execute for and on behalf of the TOWN OF WETHERSFIELD, a public entity established under the laws of the State of Connecticut, an application and to file it with the Office of Policy and Management for the purpose of obtaining financial assistance under the Local Capital Improvement Program. Said application shall be made to obtain financial assistance for the partial roadway reconstruction, milling and overlay of Dix Road, from Wolcott Hill Road to Ridge Road, about 4,520 feet.

PURPOSE: LoCIP Funding Request for Reconstruction of Dix Road.

PREPARED BY: Michael J. Turner, Town Engineer

PROPOSED BY: Paul Montinieri, Mayor

DATE: March 7, 2016

TOWN COUNCIL AGENDA ITEM

DATE: March 21, 2016

DEPARTMENT: Social and Youth Services

REQUESTED BY: Kathleen A. Bagley, Director, Social and Youth Services

ITEM: State Matching Grant Program for Elderly and Disabled Demand Responsive Transportation (Dial-a-Ride Expansion Grant)

JUSTIFICATION: Provides Dial-a-Ride Service on Fridays and to Towns not covered by the basic program for medical appointments: Bloomfield, East Hartford, Farmington, Glastonbury, New Britain and West Hartford.

COST: N/A

BUDGET SOURCE/AMOUNT: N/A

IMPACT IF NOT APPROVED: Loss of expanded Dial-a-Ride Service

DEPARTMENT HEAD COMMENTS: This program has operated successfully since 2006 and provides expanded medical appointment coverage to areas not otherwise served. This grant will provide an additional 184 rides/month for 2016-17. This grant involves a consortium with Rocky Hill and Newington and is administered by Wethersfield. Total amount of the tri-Town Grant is \$89,436 of which Wethersfield's share is \$31,773.

TOWN MANAGER COMMENTS: Concur with Director Bagely

ATTACHMENTS: None

ACTION REQUIRED: Motion *to* authorize the Town Manager to apply for and accept a State Matching Grant Program for Elderly and Disabled Demand Responsive Transportation (Dial-a-Ride Expansion Grant) in the amount of \$31,733 for Wethersfield and \$89,436 total and to sign a Memorandum of Understanding with the Towns of Newington and Rocky Hill to provide a Tri-Town Medical Transportation Service.

TOWN COUNCIL AGENDA ITEM

DATE: 3/11/2016

DEPARTMENT: Wethersfield Police Department

REQUESTED BY: Chief of Police James Cetran

ITEM: Distracted Driving Enforcement Grant

JUSTIFICATION: Acceptance of this grant will allow staffing for selective enforcement for violations involving cell phone use / texting while driving.

COST: \$33,000 max budget for the grant; reimbursed at 75% plus fringe benefits

BUDGET SOURCE/AMOUNT: Police overtime budget.

IMPACT IF NOT APPROVED: Selective enforcement activities cannot be funded, therefore less enforcement, and the public will not be as protected from distracted drivers.

DEPARTMENT HEAD COMMENTS: This type of violation is extremely dangerous for the public and enforcement is the greatest deterrent to stop operators of motor vehicles from driving distracted. This department issued 156 infractions tickets for hand held cell phone use during last year's grant period. 25% of the \$150 fine for each infraction is to be remanded back to the municipality per state law.

TOWN MANAGER COMMENTS: Concur with Chief Cetran

ATTACHEMENTS: None.

ACTION REQUIRED: Motion to accept a Distracted Driving Enforcement Grant for the Wethersfield Police Department.

TOWN COUNCIL AGENDA ITEM - BID/RFP AWARD

DATE: March 7, 2016

DEPARTMENT: Public Works/Engineering

REQUESTED BY: Michael J. Turner

ITEM: Request to award contract to Garrity in amount of \$40,000 using the unit prices from 2016 state bid.

TOWN BID/RFP #: na STATE CONTRACT #: NA

BID/RFP DATE: na TERM: FY 2016-17

RENEWALS: no TERMS OF RENEWAL

COST: \$40,000 BUDGET SOURCE/AMOUNT: CNEF Pavement maintenance Acct: Account # # 4110-54437

JUSTIFICATION: IMPACT IF NOT APPROVED:

Milling and pavement overlay of roadways is a major component of the Town CIP budget. Road conditions will deteriorate and ultimately fail if structural repairs such as milling and paving are not performed.

DEPARTMENT HEAD COMMENTS:

The state has let a bid for 2016 for this work, and Costello is the lowest priced vendor for Wethersfield, and Garrity is second. Based on past performance and inability to keep our schedule, staff is recommending we award to Garrity. These would be the same unit prices as current year. Our current schedule is to mill and pave our spring program in May. The Paving Advisory Committee has included the following streets this spring:

Scheduled for Spring 2016

<u>STREET</u>	<u>FROM</u>	<u>TO</u>	<u>TYPE OF CONSTRUCTION</u>
Wilcox St.	Hartford Ave.	End	Mill & Overlay
Avalon Pl.	Hartford Ave	End	Mill & Overlay
Harmund Pl	Wilcox	End	Mill & Overlay
Harmund Ct	Harmund Pl.	End	Mill & Overlay
Wyndwood Rd.	Cloverdale Cir	End	Mill & Overlay
Cloverdale Cir.	Coppermill Rd	End	Mill & Overlay
Laurel Way.	Meadow View Dr	End	Mill & Overlay
Springdale Rd	Cloverdale Cir	Maple St	Mill & Overlay
Sunset Blvd	Cloverdale Cir	Maple St	Mill & Overlay

TOWN COUNCIL AGENDA ITEM - BID/RFP AWARD

TOWN MANAGER COMMENTS: Costello has not been reliable in terms of schedule as Garrity has been. The fractional cost adds up between a \$3,000 - \$4,000 total difference in cost on our program.

ATTACHMENTS:

- a. State contract for milling

ACTION REQUIRED: Motion to select Garrity Asphalt Reclaiming, Inc. for milling services and accept the state contract bid pricing.

CONTRACT SUPPLEMENT
 SP-37 - Rev. 4/28/14
 Prev. Rev. 3/12/14

STATE OF CONNECTICUT

DEPARTMENT OF ADMINISTRATIVE SERVICES

PROCUREMENT DIVISION

165 Capitol Avenue, 5th Floor South

HARTFORD, CT 06106-1659

Marcie Wilson
 Contract Specialist

860-713-5622
 Telephone Number

CONTRACT AWARD NO.:	14PSX0218
Contract Award Date:	25 March 2015
Bid Due Date:	5 February 2015
SUPPLEMENT DATE:	8 April 2015

CONTRACT AWARD SUPPLEMENT #2
IMPORTANT: THIS IS NOT A PURCHASE ORDER. DO NOT PRODUCE OR SHIP WITHOUT AN AGENCY PURCHASE ORDER.

DESCRIPTION: Milling of Bituminous Concrete on Roads and Bridges

FOR: Department of Transportation, All Using State Agencies, and Political Subdivisions		TERM OF CONTRACT: March 25, 2015 through November 30, 2016	
		AGENCY REQUISITION NUMBER: 950001	
CHANGE TO IN STATE (NON-SB) CONTRACT VALUE	CHANGE TO DAS-CERTIFIED SMALL BUSINESS CONTRACT VALUE	CHANGE TO OUT OF STATE CONTRACT VALUE	CHANGE TO TOTAL CONTRACT AWARD VALUE
			No Change

NOTICE TO CONTRACTORS: This notice is not an order to ship. Purchase Orders against contracts will be furnished by the using agency or agencies on whose behalf the contract is made. INVOICE SHALL BE RENDERED DIRECT TO THE ORDERING AGENCY.

NOTE: Dollar amounts listed next to each contractor are possible award amounts, however, they do not reflect any expected purchase amounts (actual or implied). They are for CHRO use only.

NOTICE TO AGENCIES: A complete explanatory report shall be furnished promptly to the Procurement Manager concerning items delivered and/or services rendered on orders placed against awards listed herein which are found not to comply with the specifications or which are otherwise unsatisfactory from the agency's viewpoint, as well as failure of the contractor to deliver within a reasonable period of time specified. Please issue orders and process invoices promptly.

CASH DISCOUNTS: Cash discounts, if any, shall be given SPECIAL ATTENTION, but such cash discount shall not be taken unless payment is made within the discount period.

PRICE BASIS: Unless otherwise noted, prices include delivery and transportation charges fully prepaid f.o.b. agency. No extra charge is to be made for packing or packages.

CONTRACTOR INFORMATION:

REFER TO THE CONTRACT ON THE DAS PROCUREMENT WEB PAGE FOR THE MOST CURRENT CONTRACTOR INFORMATION. (<http://das.ct.gov/mp1.aspx?page=8>)

PLEASE NOTE:

- Please use the Revised Exhibit B.
- All terms and conditions not otherwise affected by this supplement remain unchanged and in full force and effect.

DEPARTMENT OF ADMINISTRATIVE SERVICES

By: _____
 (Original Signature on Document in Procurement Files)

Name: **MARCIE WILSON**

Title: Contract Specialist

Date: 8 April 2015

**EXHIBIT B
PRICE SCHEDULE
CONTRACT AWARD 14PSX0218**

Range: 7801 to 15,500 Square Yards								
0.000 in. to 2.000 in. Micro Milling	<u>\$1.89</u>	<u>\$2.06</u>	<u>\$0.10</u>	<u>\$0.08</u>	<u>\$0.01</u>	<u>\$0.13</u>	<u>\$0.26</u>	
0.000 in. to 3.000 in. Milling	<u>\$1.69</u>	<u>\$1.84</u>	<u>\$0.05</u>	<u>\$0.08</u>	<u>\$0.01</u>	<u>\$0.13</u>	<u>\$0.26</u>	
3.001 in. to 6.000 in. Milling	<u>\$3.85</u>	<u>\$4.36</u>	<u>\$0.10</u>	<u>\$0.16</u>	<u>\$0.01</u>	<u>\$0.30</u>	<u>\$0.40</u>	
Over 6.000 in. Milling	<u>\$5.00</u>	<u>\$5.85</u>	<u>\$0.20</u>	<u>\$0.32</u>	<u>\$0.01</u>	<u>\$0.40</u>	<u>\$0.50</u>	
0.000 in. to 2.000 in. Micro Milling	<u>\$1.89</u>	<u>\$2.06</u>	<u>\$0.10</u>	<u>\$0.08</u>	<u>\$0.01</u>	<u>\$0.13</u>	<u>\$0.26</u>	
0.000 in. to 3.000 in. Milling	<u>\$1.69</u>	<u>\$1.84</u>	<u>\$0.05</u>	<u>\$0.08</u>	<u>\$0.01</u>	<u>\$0.13</u>	<u>\$0.26</u>	
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Over 6.000 in. Milling	<u>\$5.00</u>	<u>\$5.85</u>	<u>\$0.20</u>	<u>\$0.32</u>	<u>\$0.01</u>	<u>\$0.40</u>	<u>\$0.50</u>	
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Over 6.000 in. Milling	<u>\$5.00</u>	<u>\$5.85</u>	<u>\$0.20</u>	<u>\$0.32</u>	<u>\$0.01</u>	<u>\$0.40</u>	<u>\$0.50</u>	
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3.001 in. to 6.000 in. Milling	<u>\$3.85</u>	<u>\$4.36</u>	<u>\$0.10</u>	<u>\$0.16</u>	<u>\$0.01</u>	<u>\$0.30</u>	<u>\$0.40</u>	
Over 6.000 in. Milling	<u>\$5.00</u>	<u>\$5.85</u>	<u>\$0.20</u>	<u>\$0.32</u>	<u>\$0.01</u>	<u>\$0.40</u>	<u>\$0.50</u>	
Each MRS								
kip (501' – 2640')	<u>\$700.00</u>							
kip (2641' – 5280')	<u>\$1,400.00</u>							
Per Square Yard								
				Traffic Control Additional Per Square Yard		Premium Additional Per Square Yard		
Depth of Asphalt		2-Lane Cost per Square Yard	Expressway Cost per Square Yard	Traffic Control Patterns	Each Traffic Control Personnel	Night	Saturday	Sunday

**EXHIBIT B
PRICE SCHEDULE
CONTRACT AWARD 14PSX0218**

5 Range: Over 15,500 Square Yards					
Garrity Asphalt Reclaiming Inc.					
A District 1	0.000 in. to 2.000 in. Micro Milling	<u>\$1.49</u>	<u>\$1.60</u>	<u>\$0.12</u>	<u>\$0.08</u>
	0.000 in. to 3.000 in. Milling	<u>\$1.35</u>	<u>\$1.50</u>	<u>\$0.12</u>	<u>\$0.08</u>
	3.001 in. to 6.000 in. Milling	<u>\$2.50</u>	<u>\$3.85</u>	<u>\$0.20</u>	<u>\$0.30</u>
	Over 6.000 in. Milling	<u>\$4.50</u>	<u>\$5.00</u>	<u>\$0.30</u>	<u>\$0.45</u>
B District 2	0.000 in. to 2.000 in. Micro Milling	<u>\$1.49</u>	<u>\$1.60</u>	<u>\$0.12</u>	<u>\$0.08</u>
	0.000 in. to 3.000 in. Milling	<u>\$1.35</u>	<u>\$1.50</u>	<u>\$0.12</u>	<u>\$0.08</u>
	3.001 in. to 6.000 in. Milling	<u>\$2.50</u>	<u>\$3.85</u>	<u>\$0.20</u>	<u>\$0.30</u>
	Over 6.000 in. Milling	<u>\$4.50</u>	<u>\$5.00</u>	<u>\$0.30</u>	<u>\$0.45</u>
C District 3	0.000 in. to 2.000 in. Micro Milling	<u>\$1.50</u>	<u>\$2.20</u>	<u>\$0.56</u>	<u>\$0.08</u>
	0.000 in. to 3.000 in. Milling	<u>\$1.40</u>	<u>\$2.00</u>	<u>\$0.56</u>	<u>\$0.08</u>
	3.001 in. to 6.000 in. Milling	<u>\$3.00</u>	<u>\$3.00</u>	<u>\$0.65</u>	<u>\$0.30</u>
	Over 6.000 in. Milling	<u>\$4.50</u>	<u>\$5.00</u>	<u>\$0.75</u>	<u>\$0.45</u>
D District 4	0.000 in. to 2.000 in. Micro Milling	<u>\$1.49</u>	<u>\$1.60</u>	<u>\$0.12</u>	<u>\$0.08</u>
	0.000 in. to 3.000 in. Milling	<u>\$1.39</u>	<u>\$1.50</u>	<u>\$0.12</u>	<u>\$0.08</u>
	3.001 in. to 6.000 in. Milling	<u>\$2.50</u>	<u>\$3.85</u>	<u>\$0.20</u>	<u>\$0.30</u>
	Over 6.000 in. Milling	<u>\$4.50</u>	<u>\$5.00</u>	<u>\$0.30</u>	<u>\$0.45</u>
		Each MRS			
E A Movement, A Relocation or A Skip (501' – 2640')		<u>\$700.00</u>			
A Movement, A Relocation or A Skip (2641' – 5280')		<u>\$1,400.00</u>			
		Per Square Yard			

ITEM	Depth of Asphalt	2-Lane Cost per Square Yard	Expressway Cost per Square Yard	Traffic Control Addition Per Square Yard	
				Traffic Control Patterns	Each Traff Control Personne

TOWN COUNCIL AGENDA ITEM - BID/RFP AWARD

DATE: March 7, 2016

DEPARTMENT: Public Works/Engineering

REQUESTED BY: Michael J. Turner

ITEM: Request to increase the current purchase order to Tilcon CT (current bal. \$217,546) for asphalt paving in place by the amount of \$ 182,454 to \$400,000 using their unit prices from 2016 state VIP bid.

TOWN BID/RFP #: na **STATE CONTRACT #:** 15PSX0228

BID/RFP DATE: na **TERM:** FY 2015-16

RENEWALS: no **TERMS OF RENEWAL**

COST: \$ 182,454 **BUDGET SOURCE/AMOUNT:** CNEF Pavement Maintenance Acct

Account # # 4110-54437

JUSTIFICATION: IMPACT IF NOT APPROVED:

Milling and pavement overlay of roadways is a major component of the Town CIP budget. Road conditions will deteriorate and ultimately fail if structural repairs such as milling and paving are not performed.

DEPARTMENT HEAD COMMENTS:

The state has let a bid for 2016 (copy attached) for this work. Our current schedule is to mill and pave our Spring program in April. Tilcon holds the current contract with the town and is low bid based upon total cost. As previously approved by the Paving Advisory Committee, the streets to be included this spring are:

Scheduled for Spring 2016

<u>STREET</u>	<u>FROM</u>	<u>TO</u>	<u>TYPE OF CONSTRUCTION</u>
Wilcox St.	Hartford Ave.	End	Mill & Overlay
Avalon Pl.	Hartford Ave	End	Mill & Overlay
Harmund Pl	Wilcox	End	Mill & Overlay
Harmund Ct	Harmund Pl.	End	Mill & Overlay
Wyndwood Rd.	Cloverdale Cir	End	Mill & Overlay
Cloverdale Cir.	Coppermill Rd	End	Mill & Overlay
Laurel Way.	Meadow View Dr	End	Mill & Overlay

TOWN COUNCIL AGENDA ITEM - BID/RFP AWARD

Springdale Rd
Sunset Blvd

Cloverdale Cir
Cloverdale Cir

Maple St
Maple St

Mill & Overlay
Mill & Overlay

TOWN MANAGER COMMENTS: Concur with Mr. Turner. The highlighted items on the attached bid sheet are what we are contracting for.

ATTACHMENTS: Spreadsheet applying state bid prices

ACTION REQUIRED: Motion to accept the State bid prices from Tilcon for paving services.

CONTRACT AWARD
SP-38 - Rev. 5/21/14
Prev. Rev. 3/12/14

Marcie Wilson
Contract Specialist

860-713-5622
Telephone Number

STATE OF CONNECTICUT

DEPARTMENT OF ADMINISTRATIVE SERVICES

PROCUREMENT DIVISION

165 Capitol Avenue, 5th Floor South, Hartford CT 06106-1659

CONTRACT AWARD NO.:

15PSX0228

Contract Award Date:

2 February 2016

Bid Due Date:

17 December 2015

CONTRACT AWARD

IMPORTANT: THIS IS NOT A PURCHASE ORDER. DO NOT PRODUCE OR SHIP WITHOUT AN AGENCY PURCHASE ORDER.

DESCRIPTION:

Bituminous Concrete Materials and Bridge Deck Membrane Waterproofing (Complete in Place)

FOR: Department of Transportation, All Using State Agencies, and Political Subdivisions		TERM OF CONTRACT: March 1, 2016 through February 28, 2017	
		AGENCY REQUISITION NUMBER: 106168	
IN STATE (NON-SB) CONTRACT VALUE	DAS CERTIFIED SMALL BUSINESS CONTRACT VALUE	OUT OF STATE CONTRACT VALUE	TOTAL CONTRACT AWARD VALUE
\$54,810,000.00	\$5,480,000.00	\$10,960,000.00	\$71,250,000.00

NOTICE TO CONTRACTORS: This notice is not an order to ship. Purchase Orders against contracts will be furnished by the using agency or agencies on whose behalf the contract is made. INVOICE SHALL BE RENDERED DIRECT TO THE ORDERING AGENCY.

NOTE: Dollar amounts listed next to each contractor are possible award amounts, however, they do not reflect any expected purchase amounts (actual or implied). They are for CHRO use only.

NOTICE TO AGENCIES: A complete explanatory report shall be furnished promptly to the Procurement Manager concerning items delivered and/or services rendered on orders placed against awards listed herein which are found not to comply with the specifications or which are otherwise unsatisfactory from the agency's viewpoint, as well as failure of the contractor to deliver within a reasonable period of time specified. Please issue orders and process invoices promptly.

CASH DISCOUNTS: Cash discounts, if any, shall be given SPECIAL ATTENTION, but such cash discount shall not be taken unless payment is made within the discount period.

PRICE BASIS: Unless otherwise noted, prices include delivery and transportation charges fully prepaid f.o.b. agency. No extra charge is to be made for packing or packages.

Please see over for contractor information.

The signature below by the DAS Commissioner is evidence that the Contractor's solicitation response has/have been accepted and that the Contractor(s) and DAS are bound by all of the terms and conditions of the Contract.

DEPARTMENT OF ADMINISTRATIVE SERVICES

By: _____
(Original Signature on Document in Procurement Files)

Name: MELODY A. CURREY

Title: Commissioner

Date: 2/2/2016

SP-16 Exhibit B Price Sheet

Supplier	Town Quantity	Unit of Measure	HMA Per Ton							Traffic Control Additional Per Ton		Premium Additional Per Ton		
			S1	S0.5	S0.375	S0.25	Class 1	Class 2	Class 4	Two Lane	Expressway Traffic Control Pattern Only	Night	Saturday	Sunday
Galasso Materials	Over 60 to 250	TONS	\$ 127.90	\$ 129.25	\$ 131.25	\$ 133.60	\$ 125.10	\$ 127.40	\$ 124.85	\$ 10.00	\$ 21.00			
Galasso Materials	Over 250 to 500	TONS	\$ 79.65	\$ 80.85	\$ 83.10	\$ 86.60	\$ 75.80	\$ 78.10	\$ 75.80	\$ 5.00	\$ 5.00			
Galasso Materials	Over 500 to 2500	TONS	\$ 67.55	\$ 66.56	\$ 68.36	\$ 70.95	\$ 65.46	\$ 67.36	\$ 66.55	\$ 3.00	\$ 2.00			
Galasso Materials	Over 2500 to 5000	TONS	\$ 63.71	\$ 65.10	\$ 65.01	\$ 67.01	\$ 64.10	\$ 65.01	\$ 62.71	\$ 3.00	\$ 2.00			
Galasso Materials	Over 5000	TONS	\$ 62.24	\$ 64.24	\$ 63.45	\$ 65.45	\$ 63.24	\$ 64.24	\$ 61.24	\$ 3.00	\$ 2.00			
Galasso Materials	HAND WORK	PER TON	\$ 155.00	\$ 155.00	\$ 155.00	\$ 155.00	\$ 155.00	\$ 155.00	\$ 155.00	\$ 20.00	\$ 31.12			
Galasso Materials	LEVELING	PER TON	\$ 68.04	\$ 68.10	\$ 70.32	\$ 72.10	\$ 64.54	\$ 66.32	\$ 64.20	\$ 3.00	\$ 11.00			
Galasso Materials	APPLIED TACK COAT									CURB MIX				
Galasso Materials	PER GAL	\$ 8.00	CURB MIX HAND SPREAD				PER TON	\$ 155.00	\$ 24.00	\$ 24.00				
Galasso Materials	CURB MIX 4" - 6"						PER LF	\$ 5.00	\$ 24.00	\$ 24.00				
Galasso Materials														
Tilcon Connecticut	WETHERSFIELD											\$ 5.50	\$ 3.60	\$ 6.60
Tilcon Connecticut	60 or Less	TONS	\$ 182.50	\$ 180.26	\$ 182.64	\$ 183.45	\$ 180.64	\$ 182.64	\$ 184.62	\$ 81.35	\$ 31.12			
Tilcon Connecticut	Over 60 to 250	TONS	\$ 141.90	\$ 139.66	\$ 142.04	\$ 142.85	\$ 140.04	\$ 142.04	\$ 144.02	\$ 18.20	\$ 5.59			
Tilcon Connecticut	Over 250 to 500	TONS	\$ 106.91	\$ 104.67	\$ 107.05	\$ 107.86	\$ 101.68	\$ 103.68	\$ 105.66	\$ 8.55	\$ 4.88			
Tilcon Connecticut	Over 500 to 2500	TONS	\$ 72.00	\$ 69.87	\$ 71.61	\$ 72.31	\$ 63.78	\$ 65.25	\$ 68.77	\$ 3.43	\$ 1.49			
Tilcon Connecticut	Over 2500 to 5000	TONS	\$ 72.00	\$ 69.87	\$ 71.61	\$ 72.31	\$ 63.78	\$ 65.25	\$ 68.77	\$ 3.39	\$ 1.24			
Tilcon Connecticut	Over 5000	TONS	\$ 72.00	\$ 69.87	\$ 71.61	\$ 72.31	\$ 63.78	\$ 65.25	\$ 68.77	\$ 2.47	\$ 1.03			
Tilcon Connecticut	HAND WORK	PER TON	\$ 148.73	\$ 146.49	\$ 147.67	\$ 148.93	\$ 142.61	\$ 144.12	\$ 146.39	\$ 22.08	\$ 35.94			
Tilcon Connecticut	LEVELING	PER TON	\$ 73.00	\$ 70.87	\$ 72.37	\$ 73.31	\$ 64.78	\$ 66.25	\$ 69.77	\$ 3.39	\$ 1.23			
Tilcon Connecticut	APPLIED TACK COAT									CURB MIX				
Tilcon Connecticut	PER GAL	\$ 5.28	CURB MIX HAND SPREAD				PER TON	\$ 153.71	\$ 22.08	\$ 35.94				
Tilcon Connecticut	CURB MIX 4" - 6"						PER LF	\$ 3.91	\$ 24.26	\$ 29.89				

TOWN COUNCIL AGENDA ITEM - BID/RFP AWARD

DATE: March 15, 2016

DEPARTMENT: Public Works/Engineering

REQUESTED BY: Sally Katz and Michael J. Turner

ITEM: Request to award Wethersfield High School Renovation Furniture Purchases to be purchased using the State of CT DAS bid, as follows:

<u>Item</u>	<u>Firm</u>	<u>Proposal Description</u>	<u>Proposal date</u>	<u>Amount</u>
A	Virco	Phase 4 of furniture purchases; this equipment is for new 100/300/500 level Area F classes (# 8115987)	3/9/2016	\$ 186,680.36
B	Virco	Phase 5 of furniture purchases; this equipment is for new art, greenroom, music and technology classrooms (# 8115988)	3/9/2016	\$ 204,073.30

TOWN BID/RFP #: na

STATE CONTRACT #:

BID/RFP DATE: na

TERM: FY 2014-16

COST: \$390,753.66

BUDGET SOURCE/AMOUNT: WHS Bond

Account # 4110-54437

JUSTIFICATION: IMPACT IF NOT APPROVED:

The Wethersfield High School Building Committee has through its Architect and Building Committee developed a scope of work for technology equipment and furnishings for use within the school to support the renovations.

TOWN COUNCIL AGENDA ITEM - BID/RFP AWARD

DEPARTMENT HEAD COMMENTS:

- A. The Architect Quisenberry Arcari and their interior design staff have worked with BOE staff to specify and select furniture and equipment necessary to outfit the classrooms for the school. These products are available from VIRCO via the state DAS bid. The Building Committee at their March 14, 2016 meeting reviewed and approved these items and are recommending Town Council award. The attached backup material and quotes outline the specific equipment and unit costs in the DAS bid. The total is \$ 390,753.66 for this furniture and equipment.

TOWN MANAGER COMMENTS: Concur with the recommendation of the Wethersfield High School Building Committee

ATTACHMENTS:

- a. Phase 4 invoice # 8115987
- b. Phase 5 invoice # 8115988

ACTION REQUIRED: Motion to approve VIRCO invoice #'s 8115987 and 8115988 for furniture for the Wethersfield High School Renovation Project for the total of \$390,753.66.



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PHASE 4

3/11/16FB

Highway 65 South, Conway, AR 72032 - orders@virco.com
2027 Harpers Way, Torrance, CA 90501 - orders@virco.com

QUOTATION #8115987

Sold To:
WETHERSFIELD PUBLIC SCHOOLS
127 HARTFORD AVE
WETHERSFIELD CT 06109

Ship To:
WETHERSFIELD HIGH SCHOOL
411 WOLCOTT HILL RD
WETHERSFIELD CT 06109
REFERENCE: PHASE IV

Quotation Date: 3/9/2016

We appreciate the opportunity to quote the enclosed prices for our products. Unless otherwise indicated, prices are net and do not include sales tax. Please refer to the above referenced Quotation Number when corresponding with Virco regarding this quote. We offer our quotation priced from the US COMMUNITIES 2016 MASTER AGREEMENT SV-15-0028-13 Contract. You will need to be registered for US Communities and provide your TIN number prior to acceptance of your purchase order. We offer our quotation subject to the following terms and conditions:

- 1) FOB Point: FOB Destination - Delivered & Installed
- 2) Payment Terms: Net 30 days (subject to credit approval)
- 3) Prices Are Firm: For Orders Received By 12/31/2016 Orders received after this date are subject to re-quote
- 4) For Shipment By: Customer Must Take Delivery Before 12/31/2016
- 5) Shipment from Virco: PLEASE NOTE: Shipment from Virco: Quick Ship Items: Ten days or less; Standard Items: Four weeks or less; Optional Items: Four to Six weeks; Custom products or specials: Extended lead times may apply, contact your Sales Representative for more information. If products with different leadtimes are on the same purchase order, the longest leadtime will apply to the entire order. Additional shipping and handling charges will apply to orders that are requested to be partial shipped before the Virco acknowledged due date. Orders that specify shipment later than the preceding dates will be subject to re-quote
- 6) Color: Standard Virco colors only unless specified otherwise
- 7) Purchase Order: We require written purchase orders to be sent to Orders@virco.com or faxed to (800) 258-7367 or (800) 396-8232
- 8) Acknowledgement: Final acceptance and acknowledgement of orders will be as stated on the standard Virco Purchase Order Acknowledgment
- 9) Quantity: Any change in quantities may result in a price change



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PHASE 4

QUOTATION #8115987
r.1

Shipping To: WETHERSFIELD HIGH SCHOOL

Item #	Supplier/Model #	Description	Unit Price	Qty	Extension
D.1	Virco Inc #X- <u>TS20548YADJFG</u>	SPECIAL: Table, Text Series, Seminar Leg, Adjustable 26-34 Height, 20 X 54 X 1-1/8 Laminated Particleboard Top With T-Mold Edge. MODIFICATION: To Have Sure Edge - (308 ea Laminate Top=Fusion Maple TMold Edge=Char Black Frame=Silver Mist)	\$173.42	308	\$53,413.36
D.11	Virco Inc #X-T3060	SPECIAL: Desk, Textametero Series, 1 T-Leg With Twin-Wheel Locking Nylon Casters And 1 Locking Box/Box/File Pedestal With Twin-Wheel Locking Nylon Casters Attached To Underside Of Top, 30"w X 60"l X 28-3/4"h, 1-1/8" High-Pressure Laminate Particleboard Top With Two Round Hinged-Top Grommets And T-Mold Edge, Non-Locking Steel Center Drawer, Perforated Steel Modesty Panel. MODIFICATION: To Have Sure Edge - (2 ea Laminate Top=Fusion Maple TMold Edge=Char Black Modesty Panel=Silver Mist Frame=Silver Mist)	\$867.10	2	\$1,734.20
D.12	Virco Inc #X-TS20368YADJ	SPECIAL: Table, Text Series, Seminar Leg, Adjustable 26-34 Height, 20 X 36 X 1 1/8 Laminated Particleboard Top With T-Mold Edge. MODIFICATION: To Have Sure Edge - (10 ea Laminate Top=Fusion Maple TMold Edge=Char Black Frame=Silver Mist)	\$151.74	10	\$1,517.40
T.6	Virco Inc #4848RCHRAEFG	Table, 4000 Series, Activity Table, All-Chrome Legs, 48" Round X 1-1/8" High-Pressure Laminate Particleboard Top With Backing Sheet And Sure Edge, 22"-30" Adjustable Height, Tubular Steel Legs, Felt-Base Swivel Glides. - (15 ea Laminate Top=Fusion Maple Sure Edge=Char Black Frame=Chrome)	\$161.24	15	\$2,418.60
BC.1	Virco Inc #PTBC4836	Bookcase, Plateau Series, 36"w X 12"d X 48"h, 11/8" Particleboard Laminated Surface With T-Mold Banding. Two Adjustable Shelves Are Constructed Of Steel And Are Adjustable In 1/2" Increments. - (12 ea Laminate Top=Fusion Maple TMold Edge=Char Black Frame=Silver Mist)	\$536.27	12	\$6,435.24
CH.1	Virco Inc #ZU418FG	Chair, Zuma Series, 4-Leg, 18" H Seat, Felt Glides. - (710 ea Soft Plastic=Black Frame=Chrome)	\$52.81	710	\$37,495.10
CH.10	Virco Inc #4440A	Chair, Guest Seating, Black Mesh Back, Molded Foam Black Fabric Seat, Black Contoured Arms, 4 Leg Black Steel Tube Frame, Black Nylon Floor Glides. Seat: 18"d X 18 1/4"w X 19"h. Overall Dimensions: 37 1/2"h X 24"w X 24"d. - (15 ea Misc Color=Black)	\$189.40	15	\$2,841.00
CR.1	Virco Inc #X-PTC2472GR2	SPECIAL: Plateau® Office Solutions Credenza, 72"w X 24"d X 29 "h, 1-1/8" Particleboard-Core High-Pressure Laminate Top With T-Mold Banding And Two Grommets, Particleboard-Core High-Pressure Laminate Side Panels With One Grommet Each, Particleboard-Core High-Pressure Laminate Back Panel With Two Grommets, Adjustable Abs Plastic Glides. MODIFICATION: To Have Sure Edge - (1 ea Fusion Maple Top / Char Black Edge / Taupe Metal Frame)	\$1,147.39	1	\$1,147.39
LC.3	Virco Inc #SGROCK18AFG	Chair, Sage® Series, Rocker, 17-5/8" Seat Height, Ergonomically Contoured Polypropylene Shell, Tubular Steel Frame With Integral Arms And Injection-Molded Armrests, Felt Strip On The Bottom Of Each Leg, Glides And Seats Are Color-Coordinated. Chrome Frame Only. Four Nylon Glides, Two Of Which Cover The Ends Of The Frame Tubes. - (2 ea Soft Plastic=Wine Frame=Chrome)	\$111.93	2	\$223.86
PB.2	Virco Inc #FATREAT	Treatment Table, vinyl upholstery, 2 thick foam padding, pillow, 28W x 74L x 31H. - (Color Not Selected)	\$1,039.19	1	\$1,039.19
SC.1	Interior Concepts #IC003708	Workstations - Reference Drawings Revision B Part 1 - (1 ea Fusion Maple Laminate / Black Edge / Silver Frame)	\$33,385.75	1	\$33,385.75
SH.2	Republic Storage Systems Company #DP3103	Shelving- Starter-48x24x85"h-5 Shelves-550 # Shelf Capacity - (23 ea Gray)	\$198.57	23	\$4,567.11



Equipment for Educators™

PHASE 4

QUOTATION #8115987
r.1

Shipping To: WETHERSFIELD HIGH SCHOOL

Item #	Supplier/Model #	Description	Unit Price	Qty	Extension
TC.1	Virco Inc <u>#4435A</u>	Chair, management, mesh back, pneumatic lift, 2-to-1 synchro tilt, adjustable height arms. - (32 ea Misc Color=Black)	\$352.49	32	\$11,279.68
TD.1	Virco Inc <u>#X-T3066P</u>	SPECIAL: Desk, Textametero Series, 1 T-Leg With Twin-Wheel Locking Nylon Casters And 1 Locking Box/Box/File Pedestal With Twin-Wheel Locking Nylon Casters Attached To Underside Of Top, 30"w X 66"l X 28-3/4"h, 1-1/8" High-Pressure Laminate Particleboard Top With Radius On One End, Two Round Hinged-Top Grommets And T-Mold Edge, Non-Locking Steel Center Drawer, Perforated Steel Modesty Panel. MODIFICATION: To Have Sure Edge - (28 ea Laminate Top=Fusion Maple TMold Edge=Char Black Modesty Panel=Silver Mist Frame=Silver Mist)	\$867.10	28	\$24,278.80
TD.2	Virco Inc <u>#X-PRL3072R45P</u>	SPECIAL: Parameter(Tm) Series, L-Configuration Desk With Peninsula Return, 30" X 72", 1-1/8" Laminated Top, 2 Grommets, Perforated Modesty Panel, Box/Box/File Pedestal With Lock, 24" X 45" Peninsula Return With Radiused End, 1-1/8" Laminated Top, Adjustable Glides. MODIFICATION: To Have Sure Edge - (2 ea Laminate Top=Fusion Maple TMold Edge=Char Black Modesty Panel=Silver Mist Frame=Silver Mist)	\$948.75	2	\$1,897.50
LAT.1	Virco Inc <u>#53LF242L</u>	Lateral File, 2 Drawer, Full Pull, Steel, 42w X 18 1/8d X 28h, Letter Or Legal W/ Lock - (2 ea Frame=Putty)	\$760.05	2	\$1,520.10
LAT.3	Virco Inc <u>#53LF536L</u>	Lateral File, 5 Drawer, Full Pull, Steel, 36w X 18 1/8d X 65 1/4h, Letter Or Legal W/ Lock - (1 ea Frame=Putty)	\$1,486.08	1	\$1,486.08
					\$186,680.36



PHASE 4

Highway 65 South, Conway, AR 72032 - orders@virco.com
2027 Harpers Way, Torrance, CA 90501 - orders@virco.com

Equipment for Educators™

QUOTATION #8115987
r.1

VIRCO FULL SERVICE GUIDELINES

At Virco, we're committed to providing you with the highest-quality and most cost-effective delivery and installation services. That's because your complete satisfaction - as well as the safety of our employees and of any other personnel at your facility - is of paramount importance. With that in mind, please be aware of the following **IMPORTANT CONDITIONS** that apply to Virco delivery services:

- Virco Full Service deliveries include inside delivery of product to a staging area in the building closest to the unloading area, or 100 feet from the trailer(s), whichever is closer.
- The customer or the customer's designated representative must count all cartons of furniture unloaded from the trailer(s). The number of cartons received should match the Bill of Lading exactly. Any shortages, overages and/or apparent freight damage must be noted on the Bill of Lading before it is signed and the carrier leaves the premises.
- Virco's delivery and installation crews must have complete and unobstructed access to buildings in which they will be working. In the event of new construction, Virco will not install while construction employees or projects are underway; any buildings in which Virco crews will be working must be turned over to the school district or governmental agency. If Virco agrees to perform the installation while construction is underway additional charges may apply. Installation while contractors are on site can cause delays; and the charge, in these cases, will be \$50.00 per man hour and will be billed to the school district or governmental agency.
- If a customer reschedules a delivery or installation date from that which was initially requested and printed on a Purchase Order, this may cause a rescheduling delay. Because Virco's Field Service Department schedules many deliveries and installations to committed time frames, it often happens that equipment and resources have already been fully allocated on any given date. While Virco will do its best to accommodate specific rescheduling requests, we reserve the right to reschedule on the next available date.
- Requests for multiple deliveries *due to construction delays* will result in additional freight charges. Freight charges will be added to the invoice.
- Installation charges include the delivery, set-up and placement of furniture one time only. Virco will not set furniture in place multiple times so that contractors can have sequential access to particular areas of a school. If a contractor moves Virco furniture, for any reason, the contractor will be responsible for returning it to its proper location and will assume full responsibility for any damages as a result of their actions.
- Installation projects have a project scope that includes time required (both in the number of days and hours per day) and the manpower needed. All projects use the calculation of ten-hour work days five days a week. When construction delays cause Virco crews to work more than ten hours a day, five days a week - or when Virco crews are forced to install a project in fewer days than planned, resulting in more hours worked per day. All overtime charges will be charged back to the school district or governmental agency.



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Equipment for Educators™

QUOTATION #8115987
r.1

- In rare cases Virco may agree to work under hard-hat conditions. In these cases the additional labor charges indicated above will apply. Moreover, hard-hat conditions may delay Virco's attempt to quickly and efficiently perform jobs, and may also incur other charges. These charges will be determined at the job site and will vary from project to project.

- For an installation, the site's end user must provide the following:
 - Safe access to and from staging areas and rooms.
 - Hours the site is available for installation, including weekends.
 - A site contact, who must be available to provide room access and answer pertinent questions during the installation.
 - A list of model numbers, colors and quantities of all items for each room to which furniture will be delivered. This list will also include height preferences for each desk and table.
Tables and or desks will be assembled to the following height unless noted otherwise:
 - a. Pre-K & K = 23 inches
 - b. 1st & 2nd = 26 inches
 - c. 3rd & 4th = 28 inches
 - d. 5th to Adult = 29 inches

- Each item will be moved from the staging area to its destination, as identified by the on-site contact, only one time. In this context, Virco suggests that a large venue, such as a cafeteria or multi-purpose room, be designated as a staging area.

- Furniture will be unboxed and assembled in or near its destination.

- Upon completion of their work at the site, the installation crew will perform a final walk through. A Virco Punch List Form will be completed at that time for record keeping purposes.

- If the site end user has requested that product remain in cartons "uninstalled" for a period of time, a return visit from the installation crew will incur surcharges to the billing party. Pricing for this service must be negotiated with the Sales Representative.

- Damaged or missing products will be recorded on Virco's Customer Service Request (CSR) form to expedite any replacement parts.

Reviewed by _____

Date _____



Equipment for Educators™

PHASE 5

3/11/16
FD

Highway 65 South, Conway, AR 72032 - orders@virco.com
2027 Harpers Way, Torrance, CA 90501 - orders@virco.com

QUOTATION #8115988

r.2

Sold To:
WETHERSFIELD PUBLIC SCHOOLS
127 HARTFORD AVE
WETHERSFIELD CT 06109

Ship To:
WETHERSFIELD HIGH SCHOOL
411 WOLCOTT HILL RD
WETHERSFIELD CT 06109
REFERENCE: PHASE V

Quotation Date: 3/9/2016

We appreciate the opportunity to quote the enclosed prices for our products. Unless otherwise indicated, prices are net and do not include sales tax. Please refer to the above referenced Quotation Number when corresponding with Virco regarding this quote. We offer our quotation priced from the US COMMUNITIES 2016 MASTER AGREEMENT SV-15-0028-13 Contract. You will need to be registered for US Communities and provide your TIN number prior to acceptance of your purchase order. We offer our quotation subject to the following terms and conditions:

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- 2) Payment Terms: Net 30 days (subject to credit approval)
- 3) Prices Are Firm: For Orders Received By 12/31/2016 Orders received after this date are subject to re-quote
- 4) For Shipment By: Customer Must Take Delivery Before 12/31/2016
- 5) Shipment from Virco: PLEASE NOTE: Shipment from Virco: Quick Ship Items: Ten days or less; Standard Items: Four weeks or less; Optional Items: Four to Six weeks; Custom products or specials: Extended lead times may apply, contact your Sales Representative for more information. If products with different leadtimes are on the same purchase order, the longest leadtime will apply to the entire order. Additional shipping and handling charges will apply to orders that are requested to be partial shipped before the Virco acknowledged due date. Orders that specify shipment later than the preceding dates will be subject to re-quote
- 6) Color: Standard Virco colors only unless specified otherwise
- 7) Purchase Order: We require written purchase orders to be sent to Orders@virco.com or faxed to (800) 258-7367 or (800) 396-8232
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PHASE 5

Highway 65 South, Conway, AR 72032 - orders@virco.com
2027 Harpers Way, Torrance, CA 90501 - orders@virco.com

Equipment for Educators™

QUOTATION #8115988
r.2

- In rare cases Virco may agree to work under hard-hat conditions. In these cases the additional labor charges indicated above will apply. Moreover, hard-hat conditions may delay Virco's attempt to quickly and efficiently perform jobs, and may also incur other charges. These charges will be determined at the job site and will vary from project to project.

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Reviewed by _____

Date _____



PHASE 5

Highway 65 South, Conway, AR 72032 - orders@virco.com
2027 Harpers Way, Torrance, CA 90501 - orders@virco.com

Equipment for Educators™

QUOTATION #8115988

r.2

VIRCO FULL SERVICE GUIDELINES

At Virco, we're committed to providing you with the highest-quality and most cost-effective delivery and installation services. That's because your complete satisfaction - as well as the safety of our employees and of any other personnel at your facility - is of paramount importance. With that in mind, please be aware of the following **IMPORTANT CONDITIONS** that apply to Virco delivery services:

- Virco Full Service deliveries include inside delivery of product to a staging area in the building closest to the unloading area, or 100 feet from the trailer(s), whichever is closer.
- The customer or the customer's designated representative must count all cartons of furniture unloaded from the trailer(s). The number of cartons received should match the Bill of Lading exactly. Any shortages, overages and/or apparent freight damage must be noted on the Bill of Lading before it is signed and the carrier leaves the premises.
- Virco's delivery and installation crews must have complete and unobstructed access to buildings in which they will be working. In the event of new construction, Virco will not install while construction employees or projects are underway; any buildings in which Virco crews will be working must be turned over to the school district or governmental agency. If Virco agrees to perform the installation while construction is underway additional charges may apply. Installation while contractors are on site can cause delays; and the charge, in these cases, will be \$50.00 per man hour and will be billed to the school district or governmental agency.
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- Installation projects have a project scope that includes time required (both in the number of days and hours per day) and the manpower needed. All projects use the calculation of ten-hour work days five days a week. When construction delays cause Virco crews to work more than ten hours a day, five days a week - or when Virco crews are forced to install a project in fewer days than planned, resulting in more hours worked per day. All overtime charges will be charged back to the school district or governmental agency.



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PHASE 5

QUOTATION #8115988
r.2

Shipping To: WETHERSFIELD HIGH SCHOOL

Item #	Supplier/Model #	Description	Unit Price	Qty	Extension
BC.1	Virco Inc <u>#PTBC4836</u>	Bookcase, Plateau Series, 36"w X 12"d X 48"h, 11/8" Particleboard Laminated Surface With T-Mold Banding. Two Adjustable Shelves Are Constructed Of Steel And Are Adjustable In 1/2" Increments. - (1 ea Laminate Top=Fusion Maple TMold Edge=Char Black Frame=Silver Mist)	\$536.27	1	\$536.27
CH.1	Virco Inc <u>#ZU418FG</u>	Chair, Zuma Series, 4-Leg, 18" H Seat, Felt Glides. - (362 ea Soft Plastic=Black Frame=Chrome)	\$52.81	362	\$19,117.22
CH.2	Virco Inc <u>#U9024CAST</u>	Casters, 5 pack of soft casters for gas cylinder chairs, task chairs and lab stools. - (88 ea Color Not Selected)	\$19.53	88	\$1,718.64
CH.2	Virco Inc <u>#ZTASK18</u>	Chair, Zuma® series, keyboarder, 18 seat, adjustable gas cylinder for 16-20.5 seat height, five wheel caster base. - (82 ea Soft Plastic=Black Mobile Chair Base=Char Black)	\$98.51	82	\$8,077.82
CH.2.L	Virco Inc <u>#N3TASK18</u>	Chair, Telos series, 18 seat, wheels, gas cylinder, adjustable height, hard plastic seat. - (6 ea Martest Hard Plastic=Raven Mobile Chair Base=Char Black)	\$117.70	6	\$706.20
CH.3	Wenger <u>#0930000XB</u>	Student Chair - Black Frame - (16 ea Black)	\$110.72	16	\$1,771.52
FC.1	Securall <u>#A160</u>	Flammable Storage Cabinet - 60 Gallon - 65" H X 31" W X 31" D - Manual Doors - Two Shelves - (2 ea White)	\$1,333.50	2	\$2,667.00
FF.2	Sandusky Lee <u>#244880</u>	Closed Base For 46 3/4" Flat File - 6"h - (3 ea Black)	\$48.34	3	\$145.02
FF.2	Sandusky Lee <u>#244885</u>	Ten Drawer Flat File - 46-3/4 X 35-3/8 X 16-1/8 - (7 ea Black w/Chrome Drawer Pulls)	\$679.76	7	\$4,758.32
MC.9	Wenger <u>#241A019</u>	Gearboss Shelf - 30 1/2" - (3 ea Black)	\$136.80	3	\$410.40
MC.14	Wenger <u>#173E700</u>	Music Library Unit - 7 Shelf - (5 ea Fusion Maple w/Almond Edge Banding)	\$2,151.75	5	\$10,758.75
MS.1	Wenger <u>#038A001</u>	Roughneck Music Stand - (3 ea Black)	\$68.08	3	\$204.24
RC.1	Wenger <u>#210A003</u>	Cargo Cart - Hard Casters - (10 ea Black)	\$1,584.00	10	\$15,840.00
SH.1	Republic Storage Systems Company <u>#DP3003</u>	Shelving - 5 Shelf Starter - 36w X 24d X 85h - Open Shelving - (2 ea Black)	\$135.14	2	\$270.28
SH.2	Republic Storage Systems Company <u>#DP3103</u>	Shelving- Starter-48x24x85"h-5 Shelves-550 # Shelf Capacity - (14 ea Gray)	\$198.57	14	\$2,779.98
ST.2.A	Virco Inc <u>#1211927SG</u>	Stool, 121 Series, 19"-27" Adjustable Seat Height, Hard Plastic Seat, Steel Frame, Steel-Base Swivel Glides. Standard With Chrome Frame Only. - (52 ea Martest Hard Plastic=Papaya Frame=Chrome)	\$75.70	52	\$3,936.40
ST.2.A	Virco Inc <u>#1211927SG</u>	Stool, 121 Series, 19"-27" Adjustable Seat Height, Hard Plastic Seat, Steel Frame, Steel-Base Swivel Glides. Standard With Chrome Frame Only. - (5 ea Martest Hard Plastic=Raven Frame=Chrome)	\$75.70	5	\$378.50
ST.2.A	Virco Inc <u>#1211927SG</u>	Stool, 121 Series, 19"-27" Adjustable Seat Height, Hard Plastic Seat, Steel Frame, Steel-Base Swivel Glides. Standard With Chrome Frame Only. - (36 ea Martest Hard Plastic=Papaya Frame=Chrome)	\$75.70	36	\$2,725.20



Equipment for Educators™

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QUOTATION #8115988
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Shipping To: WETHERSFIELD HIGH SCHOOL

Item #	Supplier/Model #	Description	Unit Price	Qty	Extension
D.1	Virco Inc <u>#X-TS20548YADJFG</u>	SPECIAL: Table, Text Series, Seminar Leg, Adjustable 26-34 Height, 20 X 54 X 1-1/8 Laminated Particleboard Top With T-Mold Edge. MODIFICATION: To Have Sure Edge - (168 ea Laminate Top=Fusion Maple TMold Edge=Char Black Frame=Silver Mist)	\$173.42	168	\$29,134.56
D.9	Virco Inc <u>#TWM60</u>	Accessory, Text Series, Wire Management Tray For 60"w Tables Mounts Beneath Text Tables To Accommodate Wires And Cables. - (8 ea Frame=Silver Mist)	\$70.40	8	\$563.20
D.9	Virco Inc <u>#X-TE30608DADJGR2FG</u>	SPECIAL: Table, Text Series, Double-Upright, Adjustable 26-34 Height, 30 X 60 X 1-1/8 Laminated Particleboard Top With T-Mold Edge, 2 Grommets. MODIFICATION: To Have Sure Edge - (8 ea Laminate Top=Fusion Maple TMold Edge=Char Black Frame=Silver Mist)	\$226.60	8	\$1,812.80
D.10	Virco Inc <u>#TWM60</u>	Accessory, Text Series, Wire Management Tray For 60"w Tables Mounts Beneath Text Tables To Accommodate Wires And Cables. - (1 ea Frame=Silver Mist)	\$70.40	1	\$70.40
D.10	Virco Inc <u>#X-TE30608DADJGR2FG</u>	SPECIAL: Table, Text Series, Double-Upright, Adjustable 26-34 Height, 30 X 60 X 1-1/8 Laminated Particleboard Top With T-Mold Edge, 2 Grommets. MODIFICATION: To Have Sure Edge - (1 ea Laminate Top=Fusion Maple TMold Edge=Char Black Frame=Silver Mist)	\$226.60	1	\$226.60
D.12	Virco Inc <u>#X-TS20368YADJFG</u>	SPECIAL: Table, Text Series, Seminar Leg, Adjustable 26-34 Height, 20 X 36 X 1 1/8 Laminated Particleboard Top With T-Mold Edge. MODIFICATION: To Have Sure Edge - (3 ea Laminate Top=Fusion Maple TMold Edge=Char Black Frame=Silver Mist)	\$151.74	3	\$455.22
T.5	Virco Inc <u>#X-PT489629</u>	SPECIAL: Plateau® Table, Library And Technology, 48 X 96 X 29 H. MODIFICATION: To Have Sure Edge - (1 ea Laminate Top=Fusion Maple TMold Edge=Char Black Frame=Silver Mist)	\$900.45	1	\$900.45
T.6	Virco Inc <u>#4848RCHRMAEFG</u>	Table, 4000 Series, Activity Table, All-Chrome Legs, 48 " Round X 1-1/8" High-Pressure Laminate Particleboard Top With Backing Sheet And Sure Edge, 22"-30" Adjustable Height, Tubular Steel Legs, Felt-Base Swivel Glides. - (5 ea Laminate Top=Fusion Maple Sure Edge=Char Black Frame=Chrome)	\$163.42	5	\$817.10
T.7.A	Virco Inc <u>#X-CT36608ADJ</u>	SPECIAL: Table, Ct Series, Adjustable-Height With Hand-Crank Mechanism, 36"d X 60"w X 1-1/8" Thick High-Pressure Laminated Plastic Top With T-Mold Banding, Adjustable Glides. This Model Can Be Assembled To Provide 30" Minimum Width Of Unobstructed Clearance, 19" Minimum Depth Of Unobstructed Clearance, And Can Be Adjusted To Provide 27" Minimum Height Beneath The Work Surface Of Unobstructed Clearance, Which Complies With Federal Ada Guidelines And Standards. MODIFICATION: To Have Sure Edge - (4 ea Laminate Top=Fusion Maple TMold Edge=Char Black Frame=Chrome)	\$522.23	4	\$2,088.92
T.10	Diversified <u>#ALT-6042BL</u>	Adaptable Table - 42x60x26-38"h - 1 1/4" Black Plastic Laminate Top - (12 ea Black Top w/Silver Mist Legs)	\$866.40	12	\$10,396.80
T.13	Interior Concepts <u>#TCBXM30R</u>	Table - 30" Round - Pneumatic Height Adjustable 29.5" To 47" - Casters - 1.25" Thick High Pressure Laminate Worksurface - (3 ea Fusion Maple Top, Black Edge & Chrome Frame)	\$585.45	3	\$1,756.35
T.19	Diversified <u>#HLB-7230</u>	Hi-Lo Bench - 72 X 30 - (1 ea Clear Maple Top w/Black Legs)	\$1,681.92	1	\$1,681.92



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Shipping To: WETHERSFIELD HIGH SCHOOL

Item #	Supplier/Model #	Description	Unit Price	Qty	Extension
TA.1	Virco Inc <u>#2945TA</u>	Chair Desk, Virtuoso^ Series, Fixed Tablet Arm, High Pressure Laminate Top, Sled-Based, Features Patented Articulating Back Technology. - (49 ea Soft Plastic=Wine Laminate Top=Fusion Maple Lacquered Edge=Clear Frame=Chrome)	\$212.58	49	\$10,416.42
TA.1.B	Virco Inc <u>#X-2945TA</u>	SPECIAL: Chair Desk, Virtuoso^ Series, Fixed Tablet Arm, High Pressure Laminate Top, Sled-Based, Features Patented Articulating Back Technology. MODIFICATION: To Have Left-Hand Tablet - (13 ea Soft Plastic=Wine Laminate Top=Fusion Maple Lacquered Edge=Clear Frame=Chrome)	\$212.58	13	\$2,763.54
TC.1	Virco Inc <u>#4435A</u>	Chair, management, mesh back, pneumatic lift, 2-to-1 synchro tilt, adjustable height arms. - (24 ea Misc Color=Black)	\$352.49	24	\$8,459.76
TD.1	Virco Inc <u>#X-T3066P</u>	SPECIAL: Desk, Textametero Series, 1 T-Leg With Twin-Wheel Locking Nylon Casters And 1 Locking Box/Box/File Pedestal With Twin-Wheel Locking Nylon Casters Attached To Underside Of Top, 30"w X 66"l X 28-3/4"h, 1-1/8" High-Pressure Laminate Particleboard Top With Radius On One End, Two Round Hinged-Top Grommets And T-Mold Edge, Non-Locking Steel Center Drawer, Perforated Steel Modesty Panel. MODIFICATION: To Have Sure Edge - (21 ea Laminate Top=Fusion Maple TMold Edge=Char Black Modesty Panel=Silver Mist Frame=Silver Mist)	\$867.10	21	\$18,209.10
WD.1	Sandusky Lee <u>#CA41 361872-00</u>	Cabinet-Storage- 36x18x72 -4 Shelves - (2 ea Putty)	\$266.00	2	\$532.00
WKST.1	Wenger <u>#225C103</u>	Music Lab Workstation - Expanded - (15 ea Fusion Maple Top/Edge w/Silver Mist Frame)	\$2,158.88	15	\$32,383.20
					\$204,073.30



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Highway 65 South, Conway, AR 72032 - orders@virco.com
2027 Harpers Way, Torrance, CA 90501 - orders@virco.com

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10) Special Conditions:

****Note**** - Quoting Securall Cabinets As Open Market, Non Us Communities Contract.