



# MANAGEMENT REPORT

Frederick J. Presley, Town Manager

March 15 – 29, 2024

[Town of Wethersfield Website](http://www.wethersfieldct.gov)



Wethersfield Town Hall  
*Business Hours*  
Monday – Friday  
8:00 am – 4:30 pm

**Town Hall Closed**  
Friday, March 29, 2023

**NEW!**

## Yard Waste Collection Program

*Flyer on page 8*

[Yard Waste Collection Program Information](#)

## OFFICE OF THE TOWN MANAGER

### Town Manager's Report

The Town of Wethersfield now offers a yard waste collection program. Separating yard waste from the green trash barrels greatly reduces the volume of trash sent to regional trash facilities and reduces the amount of methane gas released into the atmosphere. It's a great way for Wethersfield residents to contribute to Wethersfield's environmental sustainability efforts. The program runs the first full week of April (April 1<sup>st</sup> this year) through the last full week of November. The program will not replace the fall leaf collection program. Residents may purchase a 95-gallon brown barrel for yard waste. The brown barrel cost is \$98.64. Call Paine's Inc. at (860) 844-3000 to order a brown barrel. Payment with a credit card or check prior to barrel delivery is required. This is a one-time fee and the resident then owns the barrel and is able to take with them should they move. Initial limit of 1 barrel per household. Alternatively, residents can utilize the 30-gal compostable lawn and leaf bags that they purchase from any hardware or home improvement store. For all of the details on the program, go to our webpage at: [Yard Waste Collection Program Information](#). A reminder that yard waste is not allowed in the blue or pink trash bins and this will be strictly enforced moving forward.



This is a major new service for our residents that will provide for a far more convenient way for them to deal with their yard waste. This program was introduced by Deputy Mayor Matthew Forrest and former Deputy Mayor Tom Mazzarella as members of the Town Council's Financial Resilience Committee. Over the course of several months, the committee reviewed our waste disposal information and determined that we could implement this program with little to no impact on our overall waste disposal cost by reducing our household trash volume.



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At the last Town Council meeting on Monday, March 4<sup>th</sup>, there was a public hearing on a new ordinance authorizing the use of Automated Traffic Enforcement Safety Devices for speed and stop light cameras. The Council then voted in favor of the ordinance and now staff will work with Connecticut DOT to move forward with the program.

Finally, The Town Council held their first retreat this past Saturday where they received detailed updates on major grant applications, capital construction projects, and major economic development activity. The Council was also treated with a private tour of the Webb Deane Stevens Museum by their Executive Director, Brenton Grom. I would like to thank Brenton and Events and Rentals Manager, Miranda Head, for hosting the Council's retreat in the beautiful facility. I also recommend to any resident that has not visited the museum, it is well worth your time and something that everyone should do. Visit the museum webpage at: <https://wdsmuseum.org>.

Have a great weekend and week ahead!

## Wethersfield Government Access Television

Town Council, Board of Education and Planning & Zoning Commission meetings available to view  
[WGTV's YouTube Channel](#) - Live streamed / viewable any time  
[WGTV Meeting Replay](#) - Replay on WGTV

## COUNCIL AND BOARD

[Board & Commission Agendas](#)

- **Town Council:** Monday, March 18 7:00 pm
- **Board of Education Student Programs and Services Committee:** Tuesday, March 19 6:00 pm
- **Board of Education Finance Committee:** Tuesday, March 26 6:00 pm
- **Board of Education:** Tuesday, March 26 7:00 pm

## LIAISON MEETINGS

[Board & Commission Vacancies](#)

Library Board	Tue 3/19	Councilor Roets
Planning & Zoning Commission	Wed, 3/19	Councilor Timbro
Inland Wetlands & Conservation Commission	Wed, 3/20	Councilor Bailey
Senior Citizen Advisory Committee	Thurs, 3/21	Mayor Lesser
Insurance Committee	Thurs, 3/21	Mayor Lesser
Redevelopment Agency	Tues, 3/26	Councilor Duric
Heritage Commission	Tues, 3/26	Councilor Clancy
Historic District Commission	Tues, 3/26	Councilor Zambrello
Bicycle and Pedestrian Stakeholders Advisory Committee	Thurs, 3/28	Councilor Zambrello
Park & Recreation Advisory Board/Harbor Mgmt Comm.	Thurs, 3/28	Councilor Carbone

## DEPARTMENT/DIVISION NEWS

### Employment Opportunities

<https://wethersfieldct.gov/human-resources>

**Summer Physical Services Positions**

**Summer School Cleaners**

**Temporary Clerk I**

**Police Civilian Accreditation Manager**

**Maintainer II**

**Maintainer III – Trades Worker HVAC/Plumber**

**Certified Police Officer**



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## ENGINEERING

- **Engineering Department Staff Update:** Lawrence Capuano joined the Engineering Dept. this week as a full-time Civil Engineer. He has 7 years of experience working for private engineering firms, and he brings technical knowledge that will assist staff with moving a large backlog of projects forward to completion. We welcome him to our team.
- **Revised Engineering Permit Fees:** Town Council approved an increase in fees from \$40 to \$60 for each permit issued to contractors working within the public right-of-way. New permit forms and associated information is available at <http://wethersfieldct.gov/engineering>.
- **DOT Putnam Bridge Rehabilitation (State Project No. 0053-0199):** DOT will be holding a virtual public meeting for the Towns of Wethersfield and Glastonbury on Thursday April 4, 2024 at 7:00 p.m. to discuss an upcoming bridge rehabilitation project. The work will address water leaks through the concrete bridge deck and associated corrosion of the steel substructure with construction expected to occur in 2026-2027. Residents may register to attend at [https://us02web.zoom.us/webinar/register/WN\\_YY70xV3OSHWwwqjJDdul2g](https://us02web.zoom.us/webinar/register/WN_YY70xV3OSHWwwqjJDdul2g).
- **Temporary Great Meadow Rd Trail:** The state's Putnam Bridge Trail is expected to open in mid-April. Permanent trail improvements along Great Meadow Rd and Marsh St are currently being designed, however, staff has developed plans to provide a temporary, designated trail in Great Meadow Rd between the bridge and Hart St. This trail will be maintained until such time the permanent trail improvements are constructed. Paramount Construction is currently scheduled to install a temporary pavement overlay in limited areas along the road next week, which will be followed by revised line striping, new signage and placement of vertical delineators.
- **DOT Silas Deane Hwy Traffic Signal Projects:** Staff met with DOT this week to discuss their upcoming project to replace existing traffic signals along Silas Deane Hwy between Parsonage Rd in Rocky Hill and the Jordan Ln intersection with new signals located on mast arms and poles. They currently expect to bid the project this spring with construction starting in late-2024 and completion in 2025.
- **MDC Water Main Improvement Projects:** MDC plans to complete water main improvements along Northbrick Ln, in the Goodrich Dr neighborhood and along Silas Deane Hwy to the south of Mill St starting in 2024 with construction completed in 2025.
- **CNG Gas Main Improvements Projects:** CNG plans to replace gas mains within neighborhoods near Stillwold Rd, Cumberland Rd and Edward St in 2024.
- **Spring Paving Program:** Town crews have started replacing catch basin tops and sidewalk ramps, and at this time, we anticipate that General Paving will start paving preparations in early-May with Tilcon commencing with milling and paving operations in mid-May. The roads included in this program are as follows:

STREET	FROM	TO
DUSTY LN	GOFF BROOK CIR	CUL DE SAC
FIELD DR	DUSTY LN	CUL DE SAC
GOFF BROOK CIR	HIGHCREST RD	CUL DE SAC
MINNIE LN	HANG DOG LN	CUL DE SAC
QUAIL HL	HIGHCREST RD	CUL DE SAC
SAGE RD	HIGHCREST RD	CUL DE SAC

## PARKS AND RECREATION

The Winter & Spring Brochure is available online at [Winter & Spring 2024 Brochure](#). Program information includes Swim Lessons and Recreation Swim, Children's Art Classes, Adult and Children's Dessert Decorating, Keane After School Programs, SDMS After School Achievement Programs, Gymnastics, Karate, Fitness, Nature Center programs, TLC Preschool and Playgroups, Therapeutic Recreation and Special Olympics programs, Vacation Programs, Senior Center Programs, Senior Pickleball, Sports and Special Events.

Like us on our Wethersfield Parks and Recreation Facebook page (@ParksRecWethersfield). Program updates, special event notifications and weather cancellations will be posted.



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[Town of Wethersfield Website](http://www.wethersfieldct.gov)

## PHYSICAL SERVICES

<https://wethersfieldct.gov/physical-services>

### Physical Service - Public Works

Street tree pruning Broad St./Marsh St./ Edward St.  
1860 Reservoir Road dead tree removals  
Mill Woods Tree pruning  
Storm damage clean-up in multiple locations.  
Dead Ash tree removals on Lantern Lane.  
Shade Tree Commission meeting  
Pick up trash  
Painting picnic tables  
Assembling benches for girls and boys high school dugouts  
Finished dugouts for the girls softball field at Cottone  
Setting up Cottone field for spring sports( sweeping field,raising nets for backstop and lacrosse, putting outfield fence in place.)  
Work orders  
Moving furniture around at Town Hall  
Starting to work on high school fields bringing them up for practice and season play  
Spring clean ups at gardens around town

### Transfer Station Hours

Monday & Friday	9:00 am – 2:45 pm
Saturday	8:00am – 3:45 pm

Carpenter/Painter: Replacing ramp at Nature Center and bench installation at dugout.  
Electrician: Street lights & town building lighting repairs. Working with staff on the plan for EV stations in town.  
Mechanics: Dumptruck, fire vehicles, small equipment and police vehicle repairs and maintenance.  
HVAC & Plumbing: Fire Department plumbing upgrades, town building sprinkler system monitoring, Town Hall chiller maintenance, installation of a drinking fountain with bottle filler at the Police Department.  
Basin replacements  
Picking up broken curbing  
Filling potholes  
Repair and drainage work on the 1860 reservoir road

### Physical Services - Schools

Carpentry work: WHS: desk repairs and door repairs, Emerson Williams: desk repairs, replaced door locks & made keys, SDMS: hung backdrop on stage, repaired gym door closers, Hanmer: assembled multiple desks & desk repairs  
Plumbing: EW: Repairing multiple toilets, Hanmer: Replaced bathroom fixtures, Stillman: Replaced and repaired fixtures throughout the building, Emerson Williams: Clearing clogs and repairs in the art room  
HVAC: WHS: Unit resets and preventative maintenance, SDMS: Ductless unit repairs, Webb: Repaired unit ventilator, Hanmer: Repaired unit ventilator, EW: repairs to a unit that was overheating, Stillman: Changed a pump that was malfunctioning.  
Electrical: Webb: Repaired and checked all exit signs, Stillman: Multiple light changeouts, WHS: Erected stage extension, Highcrest: Repaired multiple malfunctioning lights.

## SOCIAL, YOUTH AND SENIOR SERVICES

Phone: 860-721-2880

### Senior Center News

[www.wethersfieldct.gov/senior-center](http://www.wethersfieldct.gov/senior-center).



### Energy Assistance

Residents may call the office at 860-721-2880 to schedule an application appointment.  
More information at [State of CT Energy Assistance](http://www.ct.gov/energyassistance).

### Weekend Meals



# MANAGEMENT REPORT

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[Town of Wethersfield Website](http://www.wethersfieldct.gov/wbws/wsc/donation.html)

Children receiving free or reduced lunch are automatically eligible for this program. Those experiencing financial difficulties may also sign up. Contact Social & Youth Services for application or appointment.

## Food Bank and Special Needs Fund

This fund is used to assist eligible residents with various needs in addition to food insecurities.

<https://rec.wethersfieldct.gov/wbws/wsc/donation.html>



CHAMBER OF COMMERCE: [www.wethersfieldchamber.com](http://www.wethersfieldchamber.com)

President:

Natia Shukakidze



Capitol Region Council of Governments [www.crcog.org](http://www.crcog.org)



CONNECTICUT  
COUNCIL OF SMALL TOWNS

[www.ctcost.org](http://www.ctcost.org)



Community Renewal Team  
Changing lives... Creating opportunity!

<https://www.crtct.org/newsroom/publications/>



Connecticut Conference of Municipalities:

**Prescription Discount Card:** This program was developed in conjunction with ProAct Inc. to help lower the prescription drug cost for Connecticut residents. The card is designed to be used by those who do not have insurance or if a prescription is not covered by your current insurance program. The card cannot be used in conjunction with another insurance program to discount your co-pays/deductible. Cards available at Town Hall.

<https://www.ccm-ct.org/Services/Prescription-Savings>

## ATTACHMENTS:

- Town Clerk – Monthly Reports
- Flyer – Yard Waste Collection Program
- CT DOT – Public Information Meeting Notice
- Agendas for Upcoming Weeks as Available

**MONTHLY REPORT  
TOWN CLERK'S OFFICE  
JANUARY 2024**

	<u><b>January 2024</b></u>	<u><b>January 2023</b></u>
Documents Recorded	202	216
Town Conveyance Tax Collected	\$ 14,369.00	\$ 19,336.25
Trade Name Certificates Issued	6	4
Registration of Property Being Foreclosed Filed	2	3
Marriage Licenses Issued	4	3
Sporting Licenses Issued	13	19
Dog Licenses Issued	24	23
Town Council Meetings Attended & Minutes Prepared	1*	1
Documents Notarized	26	21
Copy Revenue Collected (Land & Certified Vitals)	\$ 7,538.00	\$ 4,718.00
<b>Total Revenue Collected:</b>	<b>\$ 83,012.99</b>	<b>\$ 104,416.00</b>
Town Portion	<b>\$ 29,375.00</b>	<b>\$ 33,421.25</b>
State Portion	<b>\$ 53,637.99</b>	<b>\$ 70,994.75</b>

\* One Town Council meeting cancelled for inclement weather

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**Noteworthy Activities/Information**

The Office of the Town Clerk has started preparation for the Budget 2024-2025.

We are doing final preparations and coordination with IT to put the Granicus Agenda Management and Boards & Commissions systems on the town website.

**MONTHLY REPORT  
TOWN CLERK'S OFFICE  
FEBRUARY 2024**

	<u><b>February 2024</b></u>	<u><b>February 2023</b></u>
Documents Recorded	187	241
Town Conveyance Tax Collected	\$ 10,232.51	\$ 20,194.13
Trade Name Certificates Issued	6	4
Registration of Property Being Foreclosed Filed	5	3
Marriage Licenses Issued	4	2
Sporting Licenses Issued	12	15
Dog Licenses Issued	22	27
Town Council Meetings Attended & Minutes Prepared	2	3
Documents Notarized	20	25
Copy Revenue Collected (Land & Certified Vitals)	\$ 4,790.50	\$ 2,730.00
<b>Total Revenue Collected:</b>	<b>\$ 64,036.55</b>	<b>\$ 106,102.01</b>
Town Portion	\$ 22,433.01	\$ 31,665.63
State Portion	\$ 41,603.54	\$ 74,436.38

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**Noteworthy Activities/Information –**

- We continue to work on the budget for FY 2024-25.
- Granicus Live on the town website initiated this month.
- Training and preparations for managing the first-ever Early Voting option for the upcoming Presidential Preference Primary, in addition to Absentee balloting.





## Town of Wethersfield

# Yard Waste Collection Program

### How to Participate

#### Option #1

95-gallon Brown Barrel  
To order call Paine's, Inc  
(860)844-3000  
Cost: \$98.64

#### Option #2

30-gallon Biodegradable Bag(s)  
Cost: Purchase of bag(s) at  
choice retailer

April 1 through November 30  
Pickup at 6:00 AM on recycling collection day

### Acceptable Items

- Leaves
- Grass
- Pine Needles
- Pinecones
- Acorns
- Hedge Trimmings
- Dead Plant Vegetation
- Lawn Thatch
- Bundled Brush – no larger than 1" diameter and up to 3 feet in length tied with biodegradable twine only
- Twigs – no larger than thumb diameter

### Non-Acceptable Items

- Trash
- Metal
- Plastic bags, Items or Materials
- Flowerpots or Trays
- Stumps or Logs
- Lumber
- Demolition Debris
- Apples or other fruit
- Food Waste of any type

### More Information:

[www.wethersfieldct.gov/physicalservices](http://www.wethersfieldct.gov/physicalservices)



Separating yard waste from the green trash barrels greatly reduces the volume of trash sent to regional trash facilities and reduces the amount of methane gas released into the atmosphere. It's a great way for residents to contribute to Wethersfield's environmental sustainability efforts.



*Members of the public are invited to*

**CONNECTICUT DEPARTMENT OF TRANSPORTATION**

**VIRTUAL PUBLIC INFORMATION MEETING**

**State Project No. 0053-0199 Rehabilitation of Bridge No. 00417 (Putnam Bridge)**

**Towns of Wethersfield and Glastonbury**

Thursday April 4, 2024, 7:00 p.m.

Register: [https://us02web.zoom.us/webinar/register/WN\\_YY70xV3OSHWwwqiJDdul2g](https://us02web.zoom.us/webinar/register/WN_YY70xV3OSHWwwqiJDdul2g)

YouTube Livestream: <https://portal.ct.gov/ctdotvpimarchive>

The purpose of this meeting is to provide the community an opportunity to learn about the proposed project and allow an open discussion of any views and comments concerning the proposed improvements. A Question and Answer (Q&A) session will immediately follow the presentation.

The purpose of the project is to address the structural deficiencies of State Bridge No. 00417 (Putnam Bridge), which carries Route 3 over the Connecticut River, in order to maintain safe travel for all facility users and to maintain a "State of Good Repair." The project includes repairing or replacing deficient structural members, improving the condition rating of all structural elements to "satisfactory" (6) or better, concrete deck patching, and installing a new waterproofing membrane and overlay.

Right-of-way impacts associated with the proposed project are not anticipated.

Construction is anticipated to begin spring 2026 based on the availability of funding, acquisition of rights of way, and approval of permit(s). The estimated construction cost for this project is approximately \$24,408,000. This project is anticipated to be undertaken with 80 percent Federal funds and 20 percent State funds.

Please register for the virtual public information meeting at <https://portal.ct.gov/DOTWethersfieldGlastonbury53-199>. Registration is required to participate. Once registered, you will receive a confirmation email with a link to access the meeting.

Members of the public can submit comments and questions during the two-week public comment period following the meeting. Please direct comments and questions by April 18, 2024 to: [DOTProject0053-0199@ct.gov](mailto:DOTProject0053-0199@ct.gov) and 860-594-2020.

ACCESSIBILITY

This meeting will also be livestreamed on YouTube, and closed captioning will be available. Non-English translation options will be available on Zoom and YouTube. The recording will also be available on CTDOT's YouTube Virtual Public Information Meeting playlist: <https://portal.ct.gov/ctdotvpimarchive>

Persons with limited internet access, use the call-in number 877-853-5257 and enter Meeting ID 827 5276 7896. Persons with limited internet access may also request that project information be mailed to them within one week by contacting Tracey Brais, Project Manager, at (860) 594-3171.

Persons with hearing and/or speech disabilities may dial 711 for Telecommunications Relay Services (TRS).

Language assistance may be requested by contacting CTDOT's Language Assistance Call Line (860) 594-2109. Requests should be made at least five business days prior to the meeting. Language assistance is provided at no cost to the public and efforts will be made to respond to timely requests for assistance.



**AGENDA**  
**TOWN COUNCIL**  
***Monday, March 18, 2024***  
**7:00 PM**

***Town Council Chambers, 505 Silas Deane Highway***

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**A. Pledge of Allegiance**

**B. Recording of Attendance by Town Clerk**

**Presentations**

Kid Mayor Announcement

Proclamation Recognizing Women's History Month

Presentation of the Board of Education Proposed Budget for Fiscal Year 2024/2025

**C. Hearings**

1. R24-002 Resolution Authorizing the Town to enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and FURTHER RESOLVED, that Frederick Presley, as CEO / Town Manager, of the Town of Wethersfield is authorized and directed to execute and deliver any and all documents on behalf of the Wethersfield Town Council.

This item is for public hearing.

[Wethersfield FY 2023 EMPG Application Package.pdf](#)

**D. Public Comment**

**E. Council Reports**

**F. Council Comments**

**G. Town Manager's Report**

**H. Town Clerk Communications**

1. EDIC Monthly Report  
For information only. No action required.  
[Memo to TC - March 2024.pdf](#)  
[Development Properties List Update 03-14-24.pdf](#)

**I. Bids**

**J. Consent Agenda**

1. Appointments to Boards & Commissions  
Motion to approve the appointment of Mary Sena to the Shade Tree Commission for the term 3-18-2024 to 6-30-2024 (to fill B. Penders).  
[2024-03-18 Appointments.pdf](#)
2. Minutes for Approval  
Motion to approve the minutes of the March 4, 2024 Regular Town Council Meeting.  
Motion to approve the minutes of the March 9, 2024 Town Council Special Meeting.  
[2024-03-04 Minutes \(unapproved\).pdf](#)  
[2024-03-09 Minutes \(unapproved\).pdf](#)

**K. Approval of Ordinances and Resolutions**

1. R24-002 Resolution Authorizing the Town to enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and FURTHER RESOLVED, that Frederick Presley, as CEO / Town Manager, of the Town of Wethersfield is authorized and directed to execute and deliver any and all documents on behalf of the Wethersfield Town Council.  
Recommended Motion: Motion to approve Resolution R24-002 to authorize the Town to enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and that Frederick Presley, as CEO / Town Manager, of the Town of Wethersfield is authorized and directed to execute and deliver any and all documents on behalf of the Wethersfield Town Council.  
[Wethersfield FY 2023 EMPG Application Package.pdf](#)

**L. Unfinished Business**

**M. New Business**

1. Application to the Climate Pollution Reduction Grant Program for the purchase of 30 vehicles, electric vehicle chargers and a solar canopy.  
Recommended Motion: Motion to authorize the Town Manager to apply to the Climate Pollution Reduction Grant Program for the purchase of 30 vehicles, electric vehicle chargers and a solar canopy.
2. Multi-use Synthetic Turf Athletic Field Development  
Recommended Motion: Motion to direct staff to issue an RFP for the design and construction of a multi-use synthetic turf field to be located at Mill Woods Park with the \$1,500,000 of ARPA funds budgeted and appropriated by the Council on April 3, 2023 for this purpose and to budget and appropriate \$100,000 of ARPA funds previously budgeted and appropriated for Highland Street Parking/Pedestrian Improvements on October 16, 2023, to add to the funding for the multi-use synthetic turf field and associated parking development.
3. Update and Discussion Regarding Feedback From Kycia Farm Planning Event  
[Kycia Farm Council Memo 2024.pdf](#)  
[Kycia Farm Public Feedback.pdf](#)  
[Kycia Farm Correspondence.pdf](#)  
[Preliminary Kycia Layout.pdf](#)

**N. Ordinances and Resolutions for Introduction**

**O. Public Comment**

**P. Executive Session**

1. Discussion of Personnel Matter

**Q. Adjourn**

**Meeting Viewing Options**

Town of Wethersfield YouTube Channel [Wethersfield Government Access TV](#)

COX channel 16 or Frontier channel 1601

Town of Wethersfield's Facebook page

Written comments accepted at [council.comments@wethersfieldct.gov](mailto:council.comments@wethersfieldct.gov)

Wethersfield Public Schools  
127 Hartford Avenue  
Wethersfield, CT 06109

Human Resources and Personnel Committee  
6:00 p.m., Monday, March 18, 2024  
Stillman Building, 127 Hartford Avenue  
Lower Level Meeting Room

Future meetings: 4/15/24, 5/20/24, 6/10/24

### **AGENDA**

1. Call to Order
2. Staffing/Hiring Update
3. Absences & Leave of Absence Update
4. Survey update
5. Follow up on financial information being shared with staff.
6. Good news from BOE and central office on WPS ALL staff. How can we celebrate all staff in the district in an authentic way?
7. Other Business
8. Adjournment





**Wethersfield Library Board Meeting**  
**HYBRID Meeting In-person & Virtual (via Zoom)**  
**Tuesday March 19, 2024 at 7:00 p.m.**  
**Agenda**

- Public Comment
- Additions/changes to the Agenda
- Approval of Minutes of the February 20, 2024 meeting – Vote
- Friends of the Library Report
- Town Council Liaison Report
- Chairman's Report
- Library Director's Report
  - Friends Ask – Disposal of Material - Vote
  - Friends Ask – Summer Reading - Vote
- Finance Committee
  - Review FY 23-24 Budget & Investment Accounts
  - Investment account adjustment - Vote
  - Proposed FY 24-25 Budget - Vote
- Adjourn

This public meeting will be a hybrid meeting conducted in-person at 515 Silas Deane Highway, Wethersfield, CT 06109 and virtually (via Zoom) with Library Board members, staff, liaisons, and guests. The general public are invited to attend. This meeting will be recorded and all participants consent to being recorded.

Public participation during the public comment portion of the meeting will be in-person as well as by audio format (via Zoom). Please note: the public comment portion occurs at the very beginning of the meeting. The public may access the live audio meeting by calling 1-312-626-6799. The meeting ID is: 842 8143 5999. The passcode is: 857713.

After you have joined the meeting, you will be placed in the Waiting Room on mute until the host accepts your request. Once accepted, you will be able to hear, but not be heard until it is your turn to speak during the public comment portion of the meeting. You will be selected based on a first-come, first-serve order. Please remember to state your name and address.

Written comments will be accepted at [brookberry@wethersfieldlibrary.org](mailto:brookberry@wethersfieldlibrary.org) or Brook Berry, Library Director, Wethersfield Library 515 Silas Deane Highway, Wethersfield, CT 06109. The deadline to submit written comments is the day of the meeting at 5:00 pm (March 19, 2024).

**TOWN OF WETHERSFIELD  
PLANNING AND ZONING COMMISSION**  
505 Silas Deane Highway  
Wethersfield, CT 06109  
(860) 721-2838



Chairman	Richard Roberts
Vice-Chairman	Ryan Allard
Clerk	Joseph Hammer
Members	Tom Dean David Drake Dave Edwards Anthony Homicki James Hughes George Oickle
Alternates	Joseph Ercolani Peter Leombruni Paul Thompson
Ex-Officio	Frederick Presley, Town Manager
Staff Liaison	Justin LaFountain, Town Planner

**TUESDAY, MARCH 19, 2024**

Town Hall, Council Chambers, 505 Silas Deane Highway  
7:00 P.M. - **AGENDA**

**1. CALL TO ORDER**

**1.1 ROLL CALL & SEATING OF ALTERNATES (5 members required for a quorum)**

**2. OLD BUSINESS**

**3. NEW BUSINESS**

**3.1 FY25 CIP Project Recommendations**

**3.2 Application No. 2171-24-Z Mark Justice** seeking a Site Plan and Design Review in accordance with Section 5.2 (Permitted Principal Uses) of the Wethersfield Zoning Regulations to operate a sit down or take out restaurant at 1862 Berlin Turnpike.

**3.3 Public Hearing - 2173-24-Z Charles Drake Enterprises, LLC** seeking a Special Permit in accordance with Section 5.2.F.2 (Permitted Principal Uses) of the Wethersfield Zoning Regulations for a temporary patio with a service station at 161 Main Street.

**3.4 Public Hearing – 2174-24-Z Patrick Snow** seeking a Special Permit in accordance with Section 3.6.C (Accessory Buildings & Structures) of the Wethersfield Zoning Regulations for a shed over 200 Sq. Ft. at 70 Kimberly Lane.

**3.5 Application No. 2175-24-Z Sheldon Crosby, L'ARC Architects** seeking a Site Plan approval in accordance with Section 5.2.F.1 (Permitted Principal Uses) of the Wethersfield Zoning Regulations for the conversion of existing vacant package store and pasta store into a restaurant and commercial bakery for off site use at 1130-1142 Silas Deane Highway

**4. OTHER BUSINESS**

**4.1** Election of a Representative and Alternate to the Regional Planning Commission of CROCOG.

**5. MINUTES**

**5.1** March 5, 2024

**6. STAFF REPORTS**

**7. PUBLIC COMMENTS ON GENERAL MATTERS OF PLANNING AND ZONING**

**8. CORRESPONDENCE**

## **9. PENDING APPLICATIONS TO BE HEARD AT FUTURE MEETINGS**

**9.1 Public Hearing 2176-24-Z Diego M. Lopez** seeking a Special Permit in accordance with Section 3.5.1.E.3 (Permitted Accessory Uses) of the Wethersfield Zoning Regulations for a home occupation at 26 Rockland Street.

## **10. ADJOURNMENT**

If you wish to review the applications on file or submit comments, please email [planning@wethersfieldct.gov](mailto:planning@wethersfieldct.gov) or by calling 860-721-2838. (Deadline to submit emails on the day of the meeting is 4:00 p.m. Please include your name and address as it will be read into the record). The meeting packet will also be posted on the Town website at <https://Wethersfieldct.gov/> The Planning and Zoning Commission meeting may be viewed on the following: •Cox Channel 16 or Frontier Channel 6101 • Town of Wethersfield's Facebook page • YouTube® Channel "Wethersfield Government Access TV" shortly before the meeting begins at: <https://www.youtube.com/channel/UCfuf-C0gYV>

**Wethersfield Public Schools  
127 Hartford Avenue  
Wethersfield, Connecticut 06109**

Agenda for the Student Programs and Services Committee  
Tuesday, March 19, 2024  
6:00 p.m.  
Lower Level Meeting Room Stillman Building

**Agenda**

1. Call to Order
2. English Language Learner Program [Update](#) - informational
3. [Silas Deane Middle School Improvement Plan](#) Update - informational
4. [Wethersfield High School School Improvement Plan Update](#) - informational
5. WHS Curriculum - [Public Speaking](#) - approval
6. WHS Curriculum - [Robotics Engineering](#) - approval
7. WHS Curriculum - [Nutrition & Food Technology II](#) - approval
8. WHS Curriculum - [Nutrition & Food Technology III](#) - approval
9. WHS Curriculum - [Marketing & Entrepreneurship II](#) - approval
10. WHS Curriculum - [Introduction to Business](#) - approval
11. WHS Curriculum - [Concert Choir](#) - approval
12. SDMS Curriculum - [Art B](#) - approval
13. WHS [Textbook Proposal](#) for CCSU ECE EDF 215: Education in a Multicultural Society - approval
14. Other Business
15. Adjournment