



**Town of Wethersfield
 Advisory School Building Committee
 Special Meeting**

Monday, February 9th, 2026 7:00 p.m.
 Board of Education
 Stillman Building, 200 Hartford Avenue

1. **Call to Order:** Meeting called to order by Chairman Zambrello at 7:05pm.

Roll Call/Attendance/Quorum

Members in Attendance:

Brian DiCioccio (Arrived 7:18pm)	X	Amanda Drew (Arrived 7:11pm)	X	Katie Kumnick	X	Johnnie Moore- Dotson	X
Lauren Rhines		Richard Sitnik	X	Emily Zambrello	X		

Also present: Sally Katz, Director of Physical Services, and Assistant Town Planner Erica Robertson, Michael Scott with TSKP, Randall Luther with TSKP and members of the public.

1. **Public Comment:** None.

2. **Approval of Minutes:**

3.1 January 26, 2026

K. Kumnick motioned **“TO APPROVE JANUARY 26, 2026 MEETING MINUTES.”**
 Second by J. Moore-Dotson.

Vote: All members including the Chairperson voted. The motion **PASSED 4-0-0.**

3. **SDMS Update:**

S. Katz reported that on March 20, cranes will be used to set the chillers on the roof. The goal is to have air conditioning operational by the summer.

4. **Business:**

A. Status of OPM and CM RFQ’s

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Assistant Town Manager Erica Robertson reported that the OPM is currently “on the street.” A few adjustments were made to the timeline. The notice will be posted on the website and in the *Hartford Courant* and has been sent to five firms. Final approval is anticipated around April 20.

S. Katz stated that this committee should hold a special meeting on March 2 to review the OPM and determine the interview panel. Interviews for the OPM are planned for April 1 from 6:00–10:00 p.m. A special committee meeting will be held on April 6 to make a recommendation. The Board of Education will be asked to hold a special meeting on April 7, 8, or 9.

A. Drew arrived at 7:11pm.

S. Katz reported that the CM RFQ had been drafted and sent to the attorney and was returned the other day. Staff are working to release it as soon as possible.

B. DiCioccio arrived at 7:18pm.

Randall Luther from TSKP stated that having the CM in place is currently more critical. He suggested that, if possible, meetings for the OPM and CM be consolidated.

B. Upcoming Town Professional Staff Meetings

a. Safety and Security (WPS, Fire, Police)

S. Katz reported the first meeting with Police, Fire, IT school security has been scheduled.

b. Planning, Inland Wetlands, Town Engineering

S. Katz reported the date is pending for a meeting with planning, wetlands and engineering.

C. Custodial and Maintenance Staff

S. Katz reported the date is pending for a meeting with school custodial and maintenance staff.

C. WPS

a. Update on workflow for re-districting

Michael Scott with TSKP reported that a meeting was held with the Superintendent and BOE Chair. They noted that by the time Webb opens at the end of Phase 2, the town will have to redistrict the four K–4 schools. The Webb PTO has expressed concerns about their children being redistricted, and the BOE intends to begin the process sooner rather than later. A demographer will be engaged to perform the necessary studies, providing confidence to the community regarding the project.

D. Update from TSKP since the last meeting

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M. Scott reported that they reviewed the survey conducted between the referendum and their onboarding, which will serve as a tool moving forward. They are becoming more precise regarding the educational specifications and can provide detailed information about topography. Work on the drawings will begin soon.

5. **Other Business:**

A. Status and use of Kycia House adjacent to the New Highcrest parcel

M. Scott stated he needs clarity on the potential options for the Kycia house property, as he understood it would become a town entity.

S. Katz noted that it has been discussed that the building may be completely demolished. She will follow up with the BOE and emphasize that the architects need to know the building's status.

B. Identify other Town and community stakeholders for outreach meetings.

M. Scott stated they plan on reaching out to other groups in town, such as the PTO, WECC, or Friends of Kycia Farm. He requested that the committee notify him of any additional groups they are aware of.

The committee discussed holding quarterly community updates once the OPM and CM are on board. These sessions will keep the community informed about the project and provide an opportunity to address any questions.

6. **Adjournment:**

At 8:20 p.m. A. Drew motioned **“TO ADJOURN THE MEETING”** seconded by R. Sitnik

Vote: All members including the Chairperson voted. The motion **PASSED 6-0-0.**

Respectfully Submitted,

Angela Mull, Recording Secretary

Approved at the March 23, 2026 meeting

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