



**Town of Wethersfield**  
**Engineering Department**  
 860-721-2850  
 Submit to:  
[Engineeringapplications@wethersfieldct.gov](mailto:Engineeringapplications@wethersfieldct.gov)  
**General Excavation Permit**

*To be completed by Town Staff*

Permit No.	_____
Issue Date	_____
Expiration Date	_____
Issued By	_____

**Contractor/Applicant Information**

Company Name (if applicable): \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email Address: \_\_\_\_\_

Office Number: \_\_\_\_\_ Emergency (Cell) Number: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

CBYD Number: \_\_\_\_\_

**Site Information**

Location (nearest street address, intersection, etc.): \_\_\_\_\_

Description of Work: \_\_\_\_\_

Estimated Value of Work:  ≤ \$10,000  > \$10,000

*Provide sketch of proposed improvements below or furnish a separate drawing*

*To be completed by Town Staff*

Current Insurance Certificate on File:	<input type="checkbox"/> Yes
Current Bond Certificate on File:	<input type="checkbox"/> Yes
Road Paved within Last 5 Years:	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "Yes", see reverse side)
Police Required for Traffic Control:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Flag Person or Police Required:	<input type="checkbox"/> Yes (At Police Dept. Discretion)



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## General Excavation Permit

The conditions of this permit are that every person acting under the same shall at all times, and in every respect, carefully and truly observe the ordinances, rules, regulations, and requirements governing the work herein contemplated. Permits shall be obtained for all work within Town right-of-way. This permit shall be kept at the authorized work site and shall be shown upon the request of any Town employee, and may be revoked at any time for breach of its conditions.

ALLOWABLE WORKING HOURS are Monday through Saturday, 7:00 A.M. to 10:00 P.M. and Sunday 9:00 A.M. to 10:00 P.M.

**THE ENGINEERING DEPARTMENT MUST BE CONTACTED AT 860-721-2850 OR [ENGINEERINGINSPECTIONS@WETHERSFIELDCT.GOV](mailto:ENGINEERINGINSPECTIONS@WETHERSFIELDCT.GOV) A MINIMUM OF TWENTY-FOUR (24) HOURS BEFORE WORK BEGINS. A MINIMUM OF FOUR (4) HOURS NOTICE MUST BE PROVIDED PRIOR TO PLACING PAVEMENT AND POURING CONCRETE. FAILURE TO PROVIDE REQUIRED NOTICES MAY RESULT IN REVOCATION OF THE PERMIT AND/OR CONTRACTOR HAVING TO EXCAVATE OR CORE TO VERIFY MATERIAL THICKNESSES, PROVIDE MATERIAL TICKETS OR OTHERWISE CONFIRM ALL WORK WAS COMPLETED IN ACCORDANCE WITH TOWN STANDARDS. CONTRACTORS MAY BE REQUIRED TO RE-EXCAVATE AND REPLACE BACKFILL, BASE MATERIAL AND SURFACE MATERIALS IF DEEMED NECESSARY BY THE TOWN. REFER TO THE RIGHT-OF-WAY CONSTRUCTION INSPECTION REQUIREMENTS FOR ADDITIONAL INFORMATION.**

The contractor shall notify **CALL BEFORE YOU DIG at 1-800-922-4455** at least THREE (3) WORKING DAYS prior to the anticipated start date and shall ensure all utility marks are present prior to start of work. The contractor is responsible to field verify actual location of all utilities in the vicinity of the work, including drainage systems, which will not be marked. Contact the Engineering Department for mark out of drainage systems if needed to safely complete work.

The undersigned hereby agrees to become responsible to the municipality for any and all damages that may result to said municipality and to any person or property within said municipality, which said municipality would be liable by reason of the construction of such work.

The undersigned hereby agrees that Mill and Overlay pavement restoration is required for disturbance to roads PAVED WITHIN THE LAST FIVE (5) YEARS. The undersigned also agrees that permanent pavement repairs shall be completed between 45 and 90 days after completion of work unless approved otherwise by the Town.

The undersigned hereby agrees to abide by and perform all work in accordance with the current Town standard details and specifications received when the license for working in the right-of-way was issued and the "State of Connecticut Department of Transportation, Standard Specifications for Roads, Bridges, Facilities and Incidental Construction", latest revision. If a conflict exists between these details and specifications, the Town documents shall govern. The standard specifications and details of applicable utility companies shall be used when installing or modifying their systems.

The placing of materials in the right-of-way shall be done in accordance with Section 52-558 of the General Statutes of the State of Connecticut. The refilling of all trenches shall be done in a manner approved by the Engineering Department, and the applicant herein assumes all liability for any damages or faulty construction, which may occur in connection with the work herein stated WITHIN A PERIOD OF TWO (2) YEARS from the date of completion of the work. All work up to and including temporary pavement repairs shall be completed in a manner satisfactory to the Town before the expiration date shown on this permit. If needed, the permittee may submit a written request for an extension of time stating the reason(s) for review and approval by the Town. Permanent pavement repairs must be completed between 45 and 90 days following completion of work, which can be done without obtaining a new permit.

The undersigned hereby agrees that no work shall result in discharge of surface or subsurface water onto public or private property that causes damage to such property, no street shall be detoured or closed as a result of this work without prior approval of the Local Traffic Authority (one-lane allowing for safe passage shall to be maintained at all times), and NO equipment and materials shall be stored within the right-of-way outside of allowable working hours defined herein.

**By signing below, I certify that I have reviewed and am familiar with requirements of this permit and the current Town of Wethersfield's Ordinance Chapter 139 regulating work within the right-of-way, and that performing work within the right-of-way without a permit is a violation of said ordinance, which may subject me to fees that are double the standard rates and a fine of \$100.00 for every day the violation continues, per Ordinance Sections 139-18 and 139-24, respectively.**

**Contractor/Applicant**

\_\_\_\_\_ Printed Name

\_\_\_\_\_ Date

\_\_\_\_\_ Signature

*For Office Use Only*

License No. \_\_\_\_\_ Fee Paid \_\_\_\_\_ Date Paid \_\_\_\_\_  Cash  Check No. \_\_\_\_\_



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